



Distinguished Service Award Nomination Form

(Open to ALL Employees)

The Amphitheater Distinguished Service Award (DSA) is presented monthly during the school year by the Amphitheater Governing Board to recognize an employee's initiative, collaboration, loyalty and contribution to the Amphitheater Public School District.

CRITERIA

The nominee shall represent dedication and commitment to the values and mission of the District. The Distinguished Service Award nominee should demonstrate excellence in one or more of the following categories.

Initiative

- Takes positive action to solve a problem
- Demonstrates outstanding leadership in performance of job related tasks
- Strives for personal and professional growth

Collaboration

- Communicates with students, staff, and/or parents to maximize student achievement and/or to improve the overall learning experience
- Demonstrates high degree of flexibility and willingness to collaborate with others

Loyalty

- Serves as a positive ambassador for the site and/or district
- Performs job related tasks with high degree of professionalism
- Demonstrates strong support of Amphitheater Public Schools

Contribution

- Promotes positive staff morale
- Makes extraordinary contributions to Amphitheater School District students, staff, schools, and/or community
- Strives continuously to improve student learning

A nominee for Distinguished Service Award of the Month must have been employed by the district for a **minimum of five years**. An employee may be re-nominated if it has been five years since they received their previous award. After reading the criteria for this award, please complete the attached Distinguished Service Award Nomination Form. All entries must be typed or clearly written. An additional page(s) that supports your nomination may be attached.

NOTE: The more specific your nomination, the better chance the nominee has of receiving the award. Stories and examples which support the criteria will help the committee make a fair decision. All district employees are encouraged to nominate any employee who may be deserving of such recognition.

Distinguished Service Award Nomination Form

Name of Nominee

School/Department

Title or Assignment

Date

Keeping the criteria on the previous page in mind, please provide specific examples that illustrate the candidate's excellence in the area for which the nomination is being made.

In the space below, describe why this nominee should be selected:



Recommended by _____

Signature of Nominator

**Please return the completed form to Mike Bejarano (mbejarano@amphi.com)
in School Operations. Nominees not chosen will automatically be considered in the future.**