



Canyon del Oro High School
Remote Learning by Necessity Guide for Student Engagement
2020 – 2021 Academic Year



Dear Canyon del Oro High School Family,

This summer, the Amphitheater School District formed the Blue Ribbon Task Force to develop recommendations for learning based on the feedback of the Amphi community. Based on the feedback and collaboration, we are excited to offer the “Remote Learning by Necessity” model, which will result in students engaging with their teachers using Google Classroom. In addition to the use of Google Classroom as the primary learning platform, teachers will engage students using Zoom video technology.

We recognize that the need for daily engagement will best be facilitated through a daily schedule that establishes routine meeting times while offering flexibility for students and families. We know that the best place for students to learn and teachers to teach is on campus, in classrooms; however, until we can provide in-person learning, your student will be provided with live instruction, using Google Classroom and Zoom, on a daily basis from CDO’s teachers. We will be following an online daily bell schedule for online learning, which you will find attached to this email.

Teachers are excited to begin the year, teaching and interacting with students virtually using Google Classroom and Zoom to communicate curriculum, expectations, learning objectives, and daily assignments. Teachers may also use supplemental resources, such as Google Suite, ALEKS (Math), Labster (Science), Edgenuity and more to enhance students’ learning experiences. Teachers will post information and details, including their class guidelines/syllabi to their individual district webpages.

At the start of each period, students will log into class using Zoom and/or Google Classroom. Instructions for how to access Google classrooms will be posted on each teacher’s CDO webpage by August 10th. Once a student enters the Zoom class, teachers will take attendance and provide instructions on what will be done that day. Attached to this letter is the “Remote Learning by Necessity” bell schedule that CDO’s teachers will use to schedule and conduct classes. Classes will be held daily according to the following two ways:

- **“A” Day - Direct Engagement:** Teachers will be delivering lessons just as they would in the classroom using Zoom. During this time, the teacher may use lectures, guided practice and small group discussions to facilitate learning. Teachers can also use this time to answer questions, provide intervention and extend learning. Teachers will be available during the entire period.
- **“B” Day - Google Classroom/Zoom/Engagement/Intervention:** Students will be working on assignments for class. Students may engage in Google Classroom (access documents, ask questions, turn in assignments, engage in activities). Students may also receive small group instruction, utilize other instructional resources, or meeting individually with their teachers through Zoom. Teachers will be available the entire period to work with students individually and answer questions.

To help prepare students for the start of the school year, we are providing the following information to help familiarize students with the routines teachers will be following:

- Students should expect to engage with their teachers in the Zoom environment with their webcam activated. If your student is not able to use a webcam, please email the teacher and let them know the circumstances.
- To be admitted into Zoom classrooms, students must have a neutral background, an appropriate environment, be appropriately dressed and ready to learn. Students who are in pajamas, laying in their bed or use an inappropriate background will be removed from the classroom.
- Teachers will communicate information and/or email students using students’ Amphi Gmail accounts.
- Teachers will take attendance at the beginning of the class period; thus, it is important to enter class on time.
- When using Zoom, students will need to use their first initial, last name to identify themselves to the teacher.
- Students need to follow proper etiquette in both the Zoom and Google Classroom environments, refraining from inappropriate language or off topic discussions.
- Students still must adhere to the Code of Conduct during instructional time.

Please know that the staff of Canyon del Oro are committed to providing students with consistent class structure and routines that will promote student learning, mastery of State standards and protect students’ social-emotional well-being. We believe that this high quality, standards-based instruction will allow students to learn and grow.

We look forward to the time when we can welcome our students back to campus and resume in-person learning.

Respectfully,

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Important information to the successful start of the 2020-2021 school year for you and your family

Is there a process for checking out a device for my student?

If you came through registration, you had the opportunity to identify your family technology needs. Families who requested to check out a device will be contacted by phone starting Wednesday, August 5th to set up a pick-up time. Any family who did not attend registration, must complete the registration process by contacting Alecia Strang at 696 - 5572 to schedule a registration slot for Thursday, August 6th. We will be distributing devices as soon as possible, but will also likely need to distribute more at a later date as more arrive.

Will my student need to follow a weekly online Bell Schedule?

Yes. Starting Monday, August 10th, we will begin online instruction and will be following an online bell schedule. The hard copy schedules that went out during registration were specifically for “in-person” learning and will be our bell schedules for when we return to campus. The bell schedules below are what we will be using to provide a structured online program that allows students to follow a schedule, while also providing time to complete work and ask questions. Your student can expect to meet with each of their teachers via Zoom at least twice per week, as noted in the schedules below, and will have DAILY activities and guidance posted on each teacher’s Google Classroom.

Our Early Out days will occur on every other Wednesday during online instruction. Our first two Early Out Wednesdays are August 12th and August 26th. Class times are reduced on these days with the end of the school day falling at 1:20 pm.

Included in this letter, you will see our two weekly schedules that provide “A” and “B” days for students. For example, Mondays and Thursdays are “A” Days for periods 1, 3, 5 and 7 and “B” Days for periods 2, 4, and 6. “A” Days will primarily be set aside for full class meetings with the teacher on Zoom, while “B” Days will provide opportunity for students to engage with Google Classroom, continue assigned work, ask questions, and collaborate with other students. “B” Days will not necessarily have Zoom meetings, although students **MUST** log on to their assigned work daily to be counted as “present”.

Every Wednesday provides the option of either “A” or “B” days. Based on a teacher’s plans for the week, students may attend a brief Zoom with their class, schedule individual Zoom meetings with teachers or peers, seek help on assigned work, or continue work on the week’s topics.

What about the first few days of school?

For Monday, August 10th and Tuesday, August 11th, students should **expect to meet with every teacher for a 30-minute Zoom session** to ensure that they are able to meet their teachers. Students need to log in to Google Classrooms using their StudentID@student.amphi.com accounts and their teachers’ Google Classrooms should be available to them. If they do not see a teacher’s Google Classroom, please visit our CDO website where you can find Google Classroom information for each CDO teacher. (CDO Webpage [HERE](#)). This will be the only two days where we have scheduled all classes to meet via Zoom. Starting Thursday, August 13th, the online bell schedule with “A” and “B” days will begin.

On the following pages, you will find the online bell schedules starting Monday, August 10th, with Thursday August 13th being the first day to begin the “A” and “B” Day rotation.

“Online by Necessity” Bell Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday	Early Out Wed. 8/12 & 8/26	
1st	“A” 7:05 – 8:05	“B” 7:05 – 8:05	“A” or “B” 7:05 – 8:05	“A” 7:05 – 8:05	“B” 7:05 – 8:05	1st	1st 7:25 – 8:05
2nd	“B” 8:15 – 9:15	“A” 8:15 – 9:15	“A” or “B” 8:15 – 9:15	“B” 8:15 – 9:15	“A” 8:15 – 9:15	2nd	2nd 8:15 – 8:55
3rd	“A” 9:25 – 10:25	“B” 9:25 – 10:25	“A” or “B” 9:25 – 10:25	“A” 9:25 – 10:25	“B” 9:25 – 10:25	3rd	3rd 9:05 – 9:45
4th	“B” 10:35 – 11:35	“A” 10:35 – 11:35	“A” or “B” 10:35 – 11:35	“B” 10:35 – 11:35	“A” 10:35 – 11:35	4th	4th 9:55 – 10:35
L	Lunch 11:35 – 12:10	Lunch 11:35 – 12:10	Lunch 11:35 – 12:10	Lunch 11:35 – 12:10	Lunch 11:35 – 12:10	5th	5th 11:00 – 11:40
5th	“A” 12:15 – 1:15	“B” 12:15 – 1:15	“A” or “B” 12:15 – 1:15	“A” 12:15 – 1:15	“B” 12:15 – 1:15	6th	6th 11:50 – 12:30
6th	“B” 1:25 – 2:25	“A” 1:25 – 2:25	“A” or “B” 1:25 – 2:25	“B” 1:25 – 2:25	“A” 1:25 – 2:25	7th	7th 12:40 – 1:20
7th	“A” 2:35 – 3:35	“B” 2:35 – 3:35	“A” or “B” 2:35 – 3:35	“A” 2:35 – 3:35	“B” 2:35 – 3:35	L	Lunch 1:20-2:00 PD 2:00 – 4:00

KEY

<p>"A" (Zoom Class)</p>	<p>"B" (Google Classroom, Zoom, Intervention)</p>
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<p>"A" Direct Engagement (Zoom)</p>	<p>"B" Google Classroom Zoom/Engagement/Intervention</p>
Instructional materials (lesson plan, objectives, activities, supplemental documents, etc.) are posted to Google Classroom pages on daily basis.	Instructional materials (lesson plan, objectives, activities, supplemental documents, etc.) are posted to Google Classroom pages on daily basis.
Teachers open Zoom classroom at schedule times with activity (anticipatory set, bell work, etc.) and reviews the day's agenda/objectives.	Teachers begin instruction and engagement according to period schedule.
While students are completing, teachers are completing attendance.	Teachers post activities (anticipatory set, bell work, etc.), assessing students and documenting attendance based on engagement with students.
Teachers can use "Share Screen" function to review daily agenda/objectives, go over class problems and share reading materials.	Teachers review materials posted to Google Classroom (readings, questions, supplemental resources, activities.)
Teachers may use breakout rooms in Zoom to conduct small group activities, checking in with learning groups as scheduled.	Teacher works with students individually, answering questions using either Google chat or Zoom.
Teachers assign, collect work and assess learning through question/answer dialogue.	Teacher opens Zoom meeting, if necessary, to supplement primary instruction in Google Classroom.
Students complete and return work according to instructions given by teacher.	Students complete and return work according to instructions given by teacher.
Zoom classroom will be opened each period and remain open for the length of the scheduled period. Teachers may also use Google Classroom to further supplement class instruction.	Teacher sets up appointments with individual students via Zoom or other method.