

Good Afternoon,

I hope the communication finds you well and excited for your children to return to campus. Please review this e-mail and attached documents that contain critical information.

Bell schedule/Cohorts

Bell Schedule

Attached you will find the bell schedule for **Hybrid Learning**. It is a blend of our “normal” bell schedule and Remote Learning by Necessity bell schedule. Here are some important differences, while on-campus students have two different lunch periods(Early/Late), this is dictated by their 6th period class. The schedules picked from the school will indicate which lunch your student has been assigned. You can also find this information in Parent Portal by following these steps:

1. Login to Parent Portal(TYLER 360)
2. Click on **Student Schedule** on the left hand side
3. Switch view from **Today's Schedule** to **All**
4. Look at the 6th period class, it will show which lunch the student is assigned **6L**(Late Lunch) **6E**(Early Lunch)

Another change is the expectation for Wednesdays and their online/asynchronous days: students need to login into the google classroom for each class, complete attendance and the assigned work. Teachers will be working to design that instruction to support in-person learning time. Please note that teachers will not be readily available for supporting on-line work, because they will be busy teaching the alternate cohort of students in-person.

Cohorts

Students will be divided into cohorts based on their last name: **Cohort 1 includes A-L** and **Cohort 2 includes M-Z**. Cross-Categorical/CHOICES students will be assigned to a cohort by their teacher. This separation is required to balance student numbers in classrooms and to accommodate social distancing. You will receive an official letter in the mail indicating your student's cohort assignment. The CDO feeder-pattern schools are following the same cohort delineation. **Please note there were a small number of students who had to have their original cohort changed to balance out some classes where the alphabetical assignment did not work. Check your letter carefully.** Included with this letter is a waiver that must be returned with your student on their first day of in-person learning.

Understandably this is a complex issue and some families may need reassignment of a particular child. As much as possible, we are going to avoid these changes to maintain consistency throughout our classes. Changes will be made on a limited basis. To request a cohort change, send an email to both Mr. Boknevitiz and myself that includes:

- Student name and grade level
- Rationale for the change
- The best method to contact you regarding a decision

Cohort change requests that are based on being scheduled with friends in the alternate cohort will not be considered.

Week before Fall Break

Schedule Pick-Up/Mini Registration

Students can come to campus and pick up their schedule, additional information and get their ID pictures taken. The schedules that we are able to print out at the school are easier to read than ones you can currently access in TYLER, have **Room Numbers** and **early/late lunch designations**.

This will take place in the MPR from **Monday, September 28 to Wednesday, September 30 from 8am-3pm**. As much as possible please come on your assigned day to complete this process. Security and office staff will be assisting you. Safety precautions will be in place and please only bring your child accompanied by one adult. Please enter the MPR through the entrance near the snack bar and follow the designations on the floor and staff direction.

6th Grade	7th Grade	8th Grade
Monday, September 28	Tuesday, September 29	Wednesday, September 30

Open Campus

Open campus will be an opportunity for students **new to Cross** to walk campus and follow their class schedule. Campus will be open, but only administration and WEB leaders will be on campus during this time to assist. Open campus will take place on:

Thursday, **October 1st** from **3:00-5:00pm**

Sunday, **October 11th** from **1:00-3:00pm**

Athletics

Right now, with the current information available, middle school athletics will not taking place during 2nd quarter. The middle school athletic directors are meeting next week, I will provide an update after I receive more information.

Fees

We have been receiving some questions about "Class Fees", we will be charging class fees this year, right now our efforts are focused on the safe reopening of schools. In the coming weeks you will receive a document on how to pay those fees online, and how you can phone in your payment if necessary.

One Page Expectations

Attached you will find COVID-19 expectations that outline some of the major changes to students expectations during Hybrid Learning. Please take a look at these. Teachers will be reviewing these with students and there will be short videos illustrating these changes presented during homeroom class.

Lunch

Students will be able to purchase a lunch; however, the a la carte snack bar will not be available. There will be a modified menu available. As normal, students can always bring their lunch from home. Additional cafeteria tables have been ordered and we will establishing distancing measures in the cafeteria. We have also had a community organization step-up to support our efforts in increasing our outdoor seating capacity. Northwest Bible Church will be constructing outdoor picnic tables for our students. We thank them for their continued support of Cross Middle School! Students will also able to sit outside around the library as in previous years.

Temp Checks

Temperature checks will be completed by staff as students arrive on campus. We are still developing the specific procedures, entry points, and social distanced markings to efficiently and safely implement this procedure. More detailed steps will be included in my next communication.