

# MINUTES OF SPECIAL PUBLIC MEETING

## Governing Board of the Amphitheater Public Schools

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A SPECIAL PUBLIC MEETING of the Board of Trustees of Amphitheater Public Schools was held Tuesday, June 26, 2018, beginning at 5:00 p.m. in the Wetmore Center, 701 West Wetmore Road, Leadership & Professional Development Center, and SE Parking & Entrance.

### **Governing Board Members Present:**

Ms. Deanna M. Day, M.Ed., President  
Ms. Vicki Cox Golder, Vice President  
Ms. Susan Zibrat, Member

### **Board Members Absent:**

Dr. Scott K. Baker, Member  
Mr. Scott A. Leska, Member

### **Superintendent's Cabinet Members Present**

Mr. Todd A. Jaeger, J.D., Superintendent  
Ms. Monica Nelson, Associate Superintendent  
Ms. Michelle H. Tong, J.D., Associate to the Superintendent and Legal Counsel  
Mr. Scott Little, Chief Financial Officer  
Dr. Rosanne Lopez, Chief Academic Officer, Elementary Education K-5  
Mr. Michael Bejarano, Chief Academic Officer, Secondary Education 6-12  
Mr. James Burns, Executive Manager of Operational Support  
Ms. Amy Sharpe, Director of Communications

### **Call to Order and Signing of the Visitor's Register**

*President Day called the meeting to order at 5:06 p.m.*

### **Pledge of Allegiance**

Ms. Monica Nelson was invited to lead us in the Pledge of Allegiance.

### **Announcement of Date and Place of Next Regular Governing Board Meeting**

President Day announced the next Regular Governing Board meeting to be held on Tuesday, July 10, 2018 at 6:00 p.m., Wetmore Center, 701 W. Wetmore Road - Leadership & Professional Development Center, SE Parking & Entrance.

### **PUBLIC COMMENT<sup>1</sup>**

There were none.

*President Day asked that Consent Agenda Item A. be set aside for further discussion and asked if there were any questions or discussions on any of the other Consent Items. There were none. She asked for a motion to approve Agenda Items B. - T. Vice President Cox Golder motioned that Agenda Items B.-T.*

*be approved as presented. Ms. Zibrat seconded the motion. There was no discussion. Voice vote in favor: President Day, Vice President Cox Golder, Ms. Zibrat – 3. Opposed-0. The items passed.*

President Day read Consent Agenda Item A. Approval of Appointment of Administrative Personnel and asked Superintendent Jaeger to expound on the appointments presented in this Item for approval.

Superintendent Jaeger introduced the administrative vacancies in the District. Mr. Matthew Munger was recommended to fill the Ironwood Ridge High School principal vacancy. Mr. Munger comes to us from Tucson Unified School District (TUSD) where he was the Director of High Schools. Before that position he was principal at several of the TUSD schools, as well as Sabino High School.

*President Day moved that Mr. Munger’s recommended appointment to principal of Ironwood Ridge High School be approved. Vice President Cox Golder seconded the motion. There was no discussion. Voice vote in favor: President Day, Vice President Cox Golder, Ms. Zibrat – 3. Opposed-0. The appointment was approved.*

Superintendent Jaeger continued with the principal vacancy at Walker Elementary. Mr. Christopher Trimble was recommended to fill this vacancy. Mr. Trimble is currently an assistant principal of Wilson K-8 School and has been with Amphitheater School District for a number of years.

*Vice President Cox Golder moved that Mr. Trimble’s recommended appointment of principal at Walker Elementary School be approved. President Day seconded the motion. There was no discussion. Voice vote in favor: President Day, Vice President Cox Golder, Ms. Zibrat – 3. Opposed-0. The appointment was approved.*

Superintendent Jaeger went on to announce the recommendation of Ms. Michelle Valenzuela to fill the vacancy for the Director of Communications. Ms. Valenzuela comes to us from Tucson Unified School District (TUSD) and worked in a similar capacity with extensive background in media. She did great things at TUSD with their communications and marketing programs.

*President Day moved that Ms. Valenzuela’s recommended appointment to Director of Communications be approved. Ms. Zibrat seconded the motion. There was no discussion. Voice vote in favor: President Day, Vice President Cox Golder, Ms. Zibrat – 3. Opposed-0. The appointment was approved.*

President Day called for a brief break as pictures were taken with the newly appointed administrators.

***Details of agenda items, supporting documents, and presentations are available for review in the electronic BoardBook by clicking on the hyperlinks below.***

**1 CONSENT AGENDA<sup>3</sup>**

**<https://v3.boardbook.org/Public/PublicMeetingMaterials.aspx?ak=1000433&mk=50285274>**

- A. Approval of Appointment of Administrative Personnel  
*Administrative personnel were appointed as listed in Exhibit 6*
- B. Approval of Appointment of Non-Administrative Personnel

- Certified and classified personnel were appointed as listed in Exhibit 1.*
- C. Approval of Personnel Changes  
*Certified and classified personnel were appointed as listed in Exhibit 2.*
- D. Approval of Leave(s) of Absence  
*Leave of Absence requests were approved as listed in Exhibit 3.*
- E. Approval of Separation(s) and Termination(s)  
*Certified and classified personnel separations were approved as listed in Exhibit 4.*
- F. Approval to Distribute Bonus Monies Received Pursuant to ARS 15-249.06(C)  
*The Governing Board approved Distribution of Bonus Monies Received Pursuant to ARS 15-249.06(C).*
- G. Approval of Vouchers Totaling and Not Exceeding Approximately \$806,307.02  
*A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized: FY 2017-2018 as listed in Exhibit 5.*  
 Voucher #886 \$167,494.25 Voucher #887 \$69,531.80 Voucher #888 \$78,205.64  
 Voucher #889 \$149,901.64 Voucher #890 \$117,049.84 Voucher #891 \$31,889.41  
 Voucher #892 \$66,986.95 Voucher #893 \$125,247.49
- H. Receipt of May 2018 Report on School Auxiliary and Club Balances  
*The May 2018 report on School Auxiliary and Club balances was approved as listed in Exhibit 6.*
- I. Receipt of Monthly Status Report for the Fiscal Year 2017-2018  
*The May 2018 Monthly Status Report was approved, as listed in Exhibit 7.*
- J. Approval of Out of State Travel  
*Out of state travel was approved as listed in Exhibit 8.*
- K. Addendum to Approval of Out of State Travel  
*Addendum to out of state travel was approved as presented.*
- L. Acceptance of Gifts  
*Donations were accepted by the Governing Board as listed in Exhibit 9.*
- M. Approval of Grants  
*Grants were accepted by the Governing Board as listed in Exhibit 10.*
- N. Approval of Governing Board Policy Exhibit CCB-E (Line and Staff Relations: Organizational Chart)  
*The District's organization chart was approved as listed in Exhibit 11.*
- O. Approval of the Amphitheater Teacher Performance Evaluation System (ATPES) for the 2018-2019 Academic Year  
*The District's teacher performance evaluation system was accepted by the Governing Board, as presented and listed in Exhibit 12.*
- P. Approval of Disposal of Surplus Property via PublicSurplus.com  
*The Governing Board approval of disposal of surplus property via PublicSurplus.com as listed in Exhibit 13.*
- Q. Award of Contract for Travel Agent Services Based Upon Responses to Request for Bid (RFB) 05-08-2018

*The Governing Board approved the award of contract to Bon Voyage Travel as listed in Exhibit 14.*

R. Award of Contract for High and Low Voltage Electrical Services Based Upon Responses to Request for Bid (RFB) 04-11-2018  
*The Governing Board approved the award of contract to Corbins Service Electric, LLC dba Corbins Electric as listed in Exhibit 15.*

S. Award of Contract for Electrostatic Painting Services Based Upon Responses to Request for Bid (RFB) 06-14-2018  
*The Governing Board approved award of contract to C&L Electrostatic Painting, LLC as listed in Exhibit 16.*

T. Approval of Revisions to Governing Board Policies:

- GBGC - Employee Assistance;
- GBGC-RB - Employee Assistance: Bloodborne Pathogen Requirements/Exposure Control Plan;
- GCCB-R - Professional Staff Personal/Emergency/Religious Leave;
- GCCC-ED - Professional/Support Staff Leaves of Absence Without Pay;
- GCD - Professional Staff Vacations and Holidays;
- GCF-ED - Professional Staff Hiring;
- GCH - Professional/Support Staff Orientation and Training;
- GCMC - Professional Staff Meetings;
- GDF-EE - Support Staff Hiring;
- GDLB - Support Staff Meetings;
- GCO-R - Evaluation of Professional Staff Members;
- IHAMC - HIV/AIDS Education, and
- JLC - Student Health Services and Requirements

*The Governing Board approved the revisions to Governing Board polices GBGC, GBGC-RB, GCCB-R, GCCC-ED, GCD, GCF-ED, GCH, GCMC, GDF-EE, GDLB, GCO-R, IHAMC, and JLC as presented and listed in Exhibit 17.*

## **2. STUDY/ACTION**

A. Study and Approval of the Proposed Expenditure Budget for Fiscal Year 2018-2019

Superintendent Jaeger asked Mr. Little to present the proposed expenditure budget for next year. Mr. Little explained that this is a proposed budget to best estimate what the expenditures will be next year. This is for study today and will return to the Board for approval on July 10, 2018. Mr. Little said that the District is projecting an enrollment next year of 13,064 students.

Average District teaching salaries are required by law to be displayed for the current year, what the projected salaries will be for next year, what the percentage increase looks like, and what that dollar amount will be. Here's what that looks like:

Average salary 2017-18 \$39,522  
Projected average salary for 2018-19 \$43,122  
Calculates to a 9% increase  
Increase dollar amount of \$3,600

This information is to be displayed on the website homepage, which has been done to comply with the new laws. Also required by law is the shifting of the desegregation budget to the secondary tax rate and its associated implications on tax bills. Calculations indicate approximately a \$43,000 increase in property taxes paid by homeowners in the Amphitheater School District. Capital money is slowly coming back, which is detailed in this agenda item. We are receiving back 2.2 million in Capital with approximately 50% of new capital funds going to teacher increases. Mr. Little asked if there were any questions.

Vice President Cox Golder asked if only the homeowners were going to see the tax increase or will land and other property owners also see the tax increase? Mr. Little explained that it is the homeowners rebate. He went on to explain that the homeowner's occupied property will see a drop on the primary side and increase on the secondary side and that increase on the secondary side will be more than the drop on the primary side. Vice President Cox Golder asked if business would also be affected by this tax increase. Mr. Little said that it should be pretty neutral for business, and they would only see an increase with increased property values.

There were no other questions.

*Ms. Zibrat moved to approve this proposed budget and direct that a proposed summary of the budget be published and a scheduled public hearing on the proposed budget prior to the adoption. Vice President Cox Golder seconded the motion. There were no further discussion. Voice vote in favor: President Day, Vice President Cox Golder, Ms. Zibrat – 3. Opposed-0. The motion was passed.*

*President Day asked for a motion to recess the open meeting to hold Executive Session. Vice President Cox Golder made the motion to recess the open meeting to hold Executive Session. Ms. Zibrat seconded the motion. Voice vote in favor: President Day, Vice President Cox Golder, Ms. Zibrat – 3. Opposed-0. The motion was passed. At 5:27 p.m. President Day proclaimed they were in Executive Session.*

### **3. EXECUTIVE SESSION**

#### **A. Motion to Recess Open Meeting and Hold an Executive Session for:**

- 1) Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding:
  - a. Student # 30051140
  - b. Student # 30049581
  - c. Student # 30018639
  - d. Student # 30059901
  
- 2) Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A); Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding:
  - a. Student # 30021455

#### **B. Motion to Close Executive Session and Reconvene Open Meeting**

*President Day asked for a motion to close Executive Session and reconvene open meeting. Vice President Cox Golder made the motion. Ms. Zibrat seconded the motion. Voice vote in favor: President Day, Vice President Cox Golder, Ms. Zibrat – 3. Opposed-0. The motion passed. At 6:27 p.m. President Day proclaimed they were open session.*

President Day asked Board Members for future agenda items.  
Ms. Zibrat had none.  
Vice President Cox Golder had none.  
President Day had only the ones from previous requests.

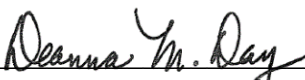
**PUBLIC COMMENT**

There were none.

President Day gave one more shout out to Ms. Monica Nelson. On behalf of the Board, told her she would be missed.

*President Day motioned to adjourn the meeting. Vice President Cox Golder seconded the motion. Voice vote in favor: President Day, Vice President Cox Golder, Ms. Zibrat – 3. Opposed-0. The meeting adjourned at 6:30 p.m.*

  
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Minutes respectfully submitted by:  
Karin Smith  
Executive Assistant to the Superintendent & Governing Board

  
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Deanna M. Day, M.Ed., President

10/30/18  
Date

*Approval Date: October 30 2018*