

# Minutes of REGULAR PUBLIC MEETING

## The Governing Board of Amphitheater Public Schools

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A Regular Public Meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, September 11, 2018 at the Wetmore Center, 701 West Wetmore Road, in the Leadership & Professional Development Center.

### **Governing Board Members Present:**

Ms. Deanna M. Day, M.Ed., President  
Ms. Vicki Cox Golder, Vice President  
Dr. Scott K. Baker, Member  
Ms. Susan Zibrat, Member

### **Governing Board Members Absent:**

Mr. Scott A. Leska, Member

### **Superintendent's Cabinet Members Present**

Mr. Todd A. Jaeger, J.D., Superintendent  
Dr. Roseanne Lopez, Associate Superintendent for Elementary Education  
Mr. Michael Bejarano, Associate Superintendent for Secondary Education  
Ms. Michelle H. Tong, J.D., Associate to the Superintendent and Legal Counsel  
Mr. Scott Little, Chief Financial Officer  
Ms. Kristin McGraw, Director of Student Services  
Mr. James Burns, Executive Manager of Operational Support  
Ms. Michelle Valenzuela, Director of Communications  
Ms. Tassi Call, Director of 21<sup>st</sup> Century Education

### **Call to Order and Signing of the Visitor's Register**

*President Day called this meeting to order at 6:00 p.m. and asked visitors to sign in.*

### **Moment of Silence**

*President Day asked for a moment of silence, and a special moment on the 17<sup>th</sup> anniversary of 9/11.*

### **Pledge of Allegiance**

Mr. Jaeger welcomed the students from LuLu Walker Elementary and invited Principal Chris Trimble to introduce the students. Mr. Trimble explained that the students were recommended by their teachers based on their character and accomplishments. Mr. Trimble introduced the following students, their favorite subjects, and their hobbies: Zayda, Carsen, Valeria, Amiyah, Jamie, and Konnor. The students then led the Pledge of Allegiance.

On behalf of the Board, Dr. Baker thanked the students and presented them with a certificate of commendation. Students were given the opportunity to introduce their parents and special person(s) who were with them.

On behalf of the Board, President Day acknowledged the art display in the Board room. She commended Lu Lu Walker students and Art teacher Jane Peterson, and presented Ms. Peterson with a certificate recognizing the work that is done. Ms. Peterson talked about the history of the art on the board in the Board Room.

### **Announcement of Date and Place of Next Regular Governing Board Meeting**

*President Day announced the next Regular Governing Board meeting will be held Tuesday, September 25, 2018 at 5:00 p.m., Wetmore Center, 701 W. Wetmore Road in the Leadership and Professional Development Center.*

#### **2. PUBLIC COMMENT<sup>1</sup>**

There was none.

#### **1. RECOGNITION**

##### **A. Presentation of Distinguished Service Awards**

Superintendent Jaeger explained that the Distinguished Service Awards are given monthly throughout the school year to recognize employees' contributions to the Amphitheater School District. He invited Mr. Bejarano, Chief Academic Officer for Secondary Education, to introduce this award.

Mr. Bejarano announced that the winner of the Distinguished Service Award for the month of September for support staff was Cindy Kirin, Health Assistant at Copper Creek Elementary. A video presentation was shown honoring Ms. Kirin for the work she has done in the District.

On behalf of the Board, Ms. Zibrat congratulated Ms. Kirin and presented her with an award and a certificate. Ms. Kirin thanked the Board and the District for the recognition.

Mr. Bejarano then announced that the winner of the Distinguished Service Award for the month of September for certificated staff was Valerie Wirth, Math and Science Teacher at Cross Middle School. A video presentation was shown honoring Ms. Wirth for the work she has done in the District.

On behalf of the Board, Ms. Zibrat congratulated Ms. Wirth and presented her with an award and a certificate. Ms. Wirth thanked the Board and the District for the recognition. Ms. Zibrat expressed her, and her daughter's gratitude, for the time her daughter spent in Ms. Wirth's class.

*To view the videos of each recipient you may click on the website below:*

<https://www.amphi.com/site/default.aspx?PageType=3&DomainID=4&ModuleInstanceID=11&ViewID=6446EE88-D30C-497E-9316-3F8874B3E108&RenderLoc=0&FlexDataID=17981&PageID=1>

## **B. Recognition of Project Graduation Leaders and Committees**

Superintendent Jaeger provided a brief history of Project Graduation. This project provides a safe place for students to celebrate their graduation. He expressed how incredibly impressed he is with the efforts our community puts forward to provide an incredible night for our students. Ms. Valenzuela was asked to introduce the leaders and committees for each of our high schools.

Ms. Valenzuela introduced the following leaders and committee members -- for Amphitheater High School - Jeanne Davis, Mindy Kuhn, and Marian Johnson; for Canyon del Oro High School - Larry Atkinson, Susan Leader, and Betsy Leader; and for Ironwood Ridge High School - DeDe Betten, Stefani Noe, and Mary Snider.

Ms. Zibrat informed the committees that she once led the Project Grad committee at Ironwood Ridge High School. She recognized the work involved and the yearlong effort to put on an evening event for our graduates. DeDe Betten acknowledge Jim Miller, Chair of the Oro Valley Cup Golf Tournament, which is the biggest fundraiser for all the schools.

On behalf of the Board, Ms. Zibrat presented the leaders with certificates of appreciation.

## **C. Recognition of 2017-18 American Heart Association Jump Rope/Hoops for Heart Participants**

Superintendent Jaeger introduced the American Heart Association (AHA) item that is dear to his heart and said how proud he is to be a member of the Southern Arizona Board of Directors for the American Heart Association. He expressed he is most proud of the continuing fundraising efforts of our District students and what a great way it is for our kids to learn heart healthy living. Superintendent Jaeger invited Ms. Valenzuela to introduce the representative of the American Heart Association.

Ms. Valenzuela provided information on Amphitheater's participation in the "Jump Rope for Heart" and "Hoops for Heart" events in 2017-2018. She congratulated the following schools who collectively raised \$29,085 for the American Heart Association: Harelson Elementary, Mesa Verde Elementary, Copper Creek Elementary, Coronado K-8 School, Holaway Elementary, Prince Elementary, Amphitheater Middle School, and Keeling Elementary. Ms. Valenzuela announced that Harelson Elementary was in their 36<sup>th</sup> year of participating in these events.

Ms. Valenzuela introduced Carla Anaya, Youth Market Director for the American Heart Association for Southern Arizona. Ms. Anaya expressed how grateful she was to be in attendance and for the warm welcome she received this past year. Ms. Anaya thanked the schools that participated last year and shared that nearly one million dollars has been raised over the years, just in Amphitheater School District. She has met with the principals of the elementary and middle schools in the District and stated that Amphi is just three schools away from having one-hundred percent participation in this program. Through the hard work of our community and community sponsors, the Southern Arizona American Heart Association provided seven Cardiopulmonary Resuscitation (CPR) Kits to Amphitheater School District to help the schools meet the Arizona requirement that all high school students be CPR trained. AHA was happy to assist our

district by taking the financial burden of purchasing the kits for our school district. Each kit includes ten sets of student materials and equipment.

Dr. Baker spoke of his participation in past AHA events and the excitement of students as they participate in the events, which are as gratifying as the money that is raised for research. On behalf of the Governing Board, Dr. Baker congratulated each of the schools that participated in the program last year and presented the principals with a certificate of commendation.

Superintendent Jaeger added that the money raised last year from our eight schools combined was the most money raised by any school district in Pima County. He also thanked Ms. Anaya on behalf of the AHA for the kits that were donated. Superintendent Jaeger expressed how very grateful we are for providing a means to meet this unfunded legislative mandate.

#### **D. Recognition of 2018 AZCentral Unified Sports Athlete of the Year**

As President Day put on an Amphitheater High School ball cap, Superintendent Jaeger asked Ms. Valenzuela to introduce this award.

Ms. Valenzuela invited Mr. Jon Lansa, Principal of Amphitheater High School, to present the award for this item.

Mr. Lansa addressed the Board introducing eleventh grader, Darnell Moore, as the Unified Sports Athlete of the Year. Mr. Lansa introduced Ms. Kim Dickenson, Adaptive P.E. Teacher and Darnell's Coach.

Ms. Dickenson talked about Darnell and his participation over the past two years in multiple sports including Bowling, Track and Field, Tennis, and Basketball. Last year, he was nominated to carry the torch in the Special Olympics for Track and Field and won gold medals in all the sports he participated in. He has been the Most Valuable Player (MVP) for the past two years and played in the first ever Final Four. She said he is an outstanding young man and thanked Coach Johnson and Darnell's parents. Ms. Dickenson appreciated that President Day had donned an AHS ball cap.

On behalf of the Board, President Day congratulated Darnell Moore and presented him with a certificate of recognition as AZ Central Unified Sports Athlete of the Year.

#### **E. Recognition of 2018 Air Force Association Arizona STEM Teacher of the Year**

Superintendent Jaeger asked Mr. Lansa to introduce the Amphitheater High School teacher who received this award.

Mr. Lansa recognized Mr. Daniel Schneider, 2018 Air Force Association Arizona STEM Teacher of the Year. Mr. Schneider began his career at Amphitheater High School (AHS) as a Math teacher in 2013. Since then, he has helped design the credit recovery process - AHS Math Lab, Refugee Intervention Math Program. Mr. Schneider began "High Five Friday" at AHS. Two years ago, he developed a computer science program at AHS and taught Advanced Placement (AP) Computer Principles. 92% of his students passed that course. At AHS, there are three levels of Computer Science classes: AP

Computer Discoveries, AP Computer Principals, and AP Computer Science. Over 100 students are taking these classes where amazing things are happening.

On behalf of the Governing Board, Dr. Baker congratulated Mr. Schneider on his many accomplishments and recognition of this prestigious award and presented him with a certificate of commendation.

2. **PUBLIC COMMENT**<sup>1</sup>

There was no public comment.

President Day called for a short recess.

3. **INFORMATION**<sup>2</sup>

**A. Superintendent's Report**

*Superintendent Jaeger gave the following update on activities in the District. As he spoke, a Power Point presentation of events was shown. Exhibit 6.*

On August 18, Mr. Jaeger attended the Kindness Conference at Holaway Elementary. Principal Gutierrez hosted the event for Ben's Bells. Several schools in the District held Kindness activities during August that continue on throughout the year.

The All-Team meeting was held on August 23. Administrators shared stories about being a force for good in the lives of staff and students throughout the District as we build a culture around students.

The annual Hawk Walk at Copper Creek was held August 24 and was very successful as shown in the presentation with Principal Laumets being doused with ice cream sundae toppings. They raised over \$12,000.00. Staff and students made a human Ben's Bell Kindness Flower on the playground to commemorate the 30 year anniversary of the Hawk Walk.

On August 30, the District held a community forum at Prince Elementary to discuss an action plan improving the school's label grade under our states system of school labeling.

Superintendent Jaeger attended the Arizona School Board (ASBA) Law Conference September 4-7 with Ms. Tong and Board Members President Day, Vice President Cox Golder, and Ms. Zibrat.

Superintendent Jaeger then mentioned upcoming events:

September 14: the Oro Valley State of the Town Address and Luncheon.

September 14: the American Heart Association "Go Red for Women" event.

September 18: the annual Amphi Foundation Bowl-A-Thon.

## B. Status of Bond Projects

Superintendent Jaeger asked Mr. James Burns to update the Board on our Bond projects.

*Mr. Burns gave a monthly update of the Bond projects throughout the District. Exhibit 7.*

Mr. Burns was pleased to announce that the renovation project at AHS Panther Hall is complete. The room looks amazing!

**Canyon del Oro High School:** American Disability Act (ADA) compliance and drainage work at Building G continues. They are adding new sidewalks that are wheel chair accessible. Concrete has been installed.

**Ironwood Ridge High School:** Wrought iron fence changes for security up-grades is underway. Painting of the light poles, fixtures, gates, rails, stair railings, and risers are being scheduled.

**Copper Creek Elementary:** Boiler replacement and mechanical room upgrades are underway.

**Coronado K-8 School:** Carpet replacement in four classrooms is scheduled to be completed during fall break. They are waiting on proposals for the installation of the new playground equipment and the restoration of the roof on the north two story building.

**Cross Middle School:** Heating Ventilation and Air Conditioning (HVAC) renovations for the wrestling gym are in the design phase. Roof repairs are to be done at the same time as removal of the swamp coolers. A new movable wall is being installed in the Multi-Purpose Room (MPR).

**Keeling Elementary:** Painting of the playground equipment is underway.

**La Cima Middle School:** Renovations to the MPR include replacing daylighting assembly, painting walls, replacing Vinyl Composite Tile (VCT) flooring, and replacing a drinking fountain and entry doors.

**Mesa Verde Elementary:** Site improvements to begin September 4 include adding panic gates, aluminum awnings between office and room 13, replacing the water fountain, and other improvements.

**Rillito Center:** Interior renovations in the Building D 600 classroom are underway.

**Rio Vista Elementary:** Lighting materials survey and budget has been received and the project is out for bid.

**Walker Elementary:** Evaluating access control and renovations of front entry.

**Wilson K-8 School:** Bus Loop construction is complete.

There were no questions.

## C. Review of Property Tax Rates

Superintendent Jaeger invited Mr. Little to explain the new property tax rates.

Mr. Little explained that the most important thing to note in the tax discussions is the legislative change that moves the desegregation portion of the budget from the primary rate to the secondary rate. This resulted in a drop in the primary rate and an increase in

the secondary rate, with the impact being that some homeowners will see an increase in their taxes associated with not getting the homeowners rebate on the primary portion of the desegregation tax. Overall, we are still the third lowest property tax rate in Pima County. *Exhibit 8.*

Vice President Cox Golder asked if there was anything the Board could do to change the tax rate or was it based upon the assessed evaluation going up or down and student population.

Mr. Little explained that the Board does have the ability to levy for adjacent ways, based upon a Board vote. He also noted that the Board has decisions about the desegregation component of the budget which is not a voter approved item.

There were no further questions.

4. **CONSENT AGENDA**<sup>s</sup>

*Details of agenda items, supporting documents, and presentations are available for review in the electronic BoardBook by clicking on the hyperlinks below.*

<https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000433>

*President Day asked if there were any Items on the Consent Agenda for further discussion. There was none. Vice President Cox Golder moved to approve Agenda Items A.-P. as presented. Ms. Zibrat seconded the motion. There was no discussion. Voice vote in favor - 4: President Day, Vice President Cox Golder, Dr. Baker, and Ms. Zibrat. Opposed - 0. Consent Items A.-P. passed 4-0.*

**A. Approval of Appointment of Non-Administrative Personnel**

*Non-Administrative Personnel were appointed as listed in Exhibit 1*

**B. Approval of Personnel Changes**

*Certified and classified personnel changes were approved as listed in Exhibit 2.*

**C. Approval of Leave(s) of Absence**

*Leave of Absence requests were approved as listed in Exhibit 3.*

**D. Approval of Separation(s) and Termination(s)**

*Separation(s) and Termination(s) were approved as listed in Exhibit 4.*

**E. Approval of Stipend for Coaching Volunteers**

*Approval of Stipend for Coaching Volunteers was approved as listed in Exhibit 5.*

**F. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,031,106.96**

*A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment was provided to the Governing Board. The following vouchers were approved as presented and payment authorized: as listed in Exhibit 9.*

Voucher #127 \$59,825.14	Voucher #128 \$144,322.52
Voucher #129 \$219,899.55	Voucher #130 \$437,849.08
Voucher #131 \$61,768.41	Voucher #132 \$130,778.33
Voucher #133 \$976,663.93	

**G. Acceptance of Gifts**

*Gifts were accepted by the Governing Board as listed in Exhibit 10.*

**H. Approval of Parent Support Organization(s) - 2018-2019**

*The Governing Board approved the following Parent Support Organizations as presented in Exhibit 11: CDO International Baccalaureate Organization, Amphitheater Middle School PTO, IRHS Wrestling Boosters, Parent Teacher Organization – Prince.*

**I. Receipt of July 2018 Report on School Auxiliary and Club Balances**

*The Governing Board approved the Receipt of July 2018 Report on School Auxiliary and Club Balances as presented in Exhibit 12.*

**J. Approval of Out of State Travel**

*Out of state travel was approved as listed in Exhibit 13.*

**K. Award of Contract for Outsource Printing Based Upon Responses to Request for Bid (RFB) 08-22-2018**

*The Governing Board approved contracts for printing to Alphagraphics CPS and QuikPrint as listed in Exhibit 14.*

**L. Award of Contract for HVAC Labor Based Upon Responses to Request for Bid (RFB) 07-26-2018**

*The Governing Board approved award of contract to Midstate Energy LLC as listed in Exhibit 15.*

**M. Approval of Disposal of Surplus Property via PublicSurplus.com**

*The Governing Board approved disposal of surplus property via PublicSurplus.com as presented in Exhibit 16.*

**N. Approval of Qualified Amphitheater Teacher Performance Evaluation System (ATPES) Evaluators**

*The Governing Board approved Amphitheater Teacher Performance Evaluation System (ATPES) Evaluators as presented in Exhibit 17.*

**O. Approval of Fireworks for Ironwood Ridge High School Homecoming Ceremonies**

*The Governing Board approved proposed fireworks display at Ironwood Ridge High School's Homecoming Ceremonies as presented in Exhibit 18*

**P. Approval of Portrait of a Graduate and Strategic Plan**

*The Governing Board approved the Portrait of a Graduate and Strategic Plan as presented in Exhibit 19.*

5. **ACTION**

**A. Resolution Declaring September 27, 2018 as “Legendary Teacher Day”**

Superintendent Jaeger mentioned that several years ago, Dr. Nick Clement, former Superintendent of the Flowing Wells School District, began Legendary Teacher Day. Superintendent Jaeger invited Ms. Tong to introduce the Item.

Ms. Tong re-stated that Dr. Nick Clement introduced Legendary Teacher Day. She continued that in 2014, Tucson Mayor Rothschild invited all local school districts to declare or set apart a certain day as Legendary Teacher Day. This year, it is September 27<sup>th</sup>, and a resolution was prepared for the Board to review, approve, and adopt recognizing September 27, 2018 as “Legendary Teacher Day” in Amphitheater.

*Vice President Cox Golder moved to approve September 27, 2018 as Legendary Teacher Day. Ms. Zibrat seconded the motion. There was no discussion. Voice vote in favor - 4: President Day, Vice President Cox Golder, Dr. Baker, and Ms. Zibrat. Opposed - 0. The resolution passed 4-0.*

*President Day then read the resolution as presented in Exhibit 20.*

6. **STUDY/ACTION**

*President Day moved Study/Action Item B. be reviewed before Item A.*

**A. Study and/or Approval of a New Intervention Program for Substance Abuse Student Violations**

Superintendent Jaeger stated that, Governing Board takes very seriously the duty of providing for the safety and security of our students, staff, and visitors to our schools. The implementation of our Code of Conduct for students is one means of fulfilling this duty. He noted that the District continues to struggle with the use of illicit drugs by students. When a student misbehaves, it is our hope that the discipline that is given will help a student learn from their misbehavior. Ms. Anna Maiden, Equal Opportunity & Compliance Director, was invited to introduce a program that will provide assistance for families and students to learn from their experiences.

Ms. Maiden presented a program that the students could use as a path to assist a child to rehabilitate. A Power Point Presentation was provided for the Board with history of student expulsion hearings over the past three years as well as a program provided through Arizona Youth Partnership (AZYP) - Wake Up! Program. Ms. Maiden proposed that the Governing Board approve the association with AZYP to provide its Wake Up! Program to the students of Amphitheater School District as needed. *Exhibit 21.*

Ms. Maiden introduced Christine Berry from AZYP to assist with questions.

President Day asked Ms. Maiden how many students did not meet the conditions due to finances. Ms. Maiden stated that they did not have that specific level of information.

Vice President Cox Golder asked why the age was 12-22. Ms. Berry answered that those ages could be altered to accommodate the school district.

Superintendent Jaeger expressed that there had been a number of times a student could not comply with conditions for early return due to financial limitations, and having an organized program such as this, would be a benefit to the families, as well as the school district.

Ms. Maiden also stated data would be recorded for every student. That data could then be provided to the Board to assess program impact.

*Vice President Cox Golder moved to approve the recommended partnership with AZYP. Dr. Baker seconded the motion. There was no discussion. Voice vote in favor - 4: President Day, Vice President Cox Golder, Dr. Baker, and Ms. Zibrat. Opposed - 0. The recommendation to partner with AZYP passed 4-0.*

## **B. ASRS Retiree Return to Work Teacher Program and Terms**

Superintendent Jaeger asked Ms. Tong to review this Item for the Board.

Ms. Tong explained that this year's Meet and Confer process was put on hold during the last part of April and beginning of May while they waited to see what would happen with the budget. "Return to Work Teachers" (RTW), consequently signed contracts before the Board set compensation terms recommended by the Meet and Confer Teams and submitted to the Board on June 12.

When teacher contracts were signed, a contingency clause was included that stated: once the budget was in place, the calculated cost of their contract could increase and would be not less than what they signed. The RTW Teacher contract did not have the same contingency language. In addition, on March 6, 2018, the Governing Board approved the hire of RTW teachers at the same pay they received in Fiscal Year (FY) 17-18 through SmartSchoolPlus (SSP).

Ms. Tong stated that precluded an increase in RTW Teacher salaries this year due to contract terms.

Ms. Tong acknowledged the value of RTW teachers in the Amphitheater School District. Going forward, as direct-hire retired staff they could be represented by AEA in the Meet and Confer process, since they are again directly employed by Amphitheater Public Schools.

President Day stated that the feedback she had heard from RTW Teachers was that they appreciated the detailed information, but felt offended. President Day hoped that the District would honor RTW Teachers, remembering that with over 900 years of service, from 35 teachers, that their experience index is a tremendous resource.

There were no further comments.

## **7. STUDY**

- A. Study of Governing Board Policies BCB (Board Member Conflict of Interest) and its accompanying Exhibit BCB-E; BE (School Board Meetings); BEDF (Voting Method); Policy Regulation BEDG-R (Minutes); DIE (Audits/Financial Monitoring); DJ (Purchasing); DJE (Bidding/Purchasing Procedures); DKA (Payroll Procedures/Schedules); DN (School Properties Disposition); FCB**

**(Retirement of Facilities); FEA (Educational Specifications for Construction) and accompanying Regulations and/or Exhibits.  
Study of Proposed Governing Board Policy DICA (Budget Format).**

Superintendent Jaeger asked Ms. Tong to update the Board on legislative policies the Arizona School Board Association (ASBA) had recommended for revision.

Ms. Tong explained the following recommended policy changes:

**Policy BCB and Exhibit BCB-E (Board Member Conflict of Interest)** – defining when a Board Member will refrain from taking action in any matter and when a Conflict of Interest arises. A form will be provided in BCB-E.

**Policy BE (School Board Meetings)** – additions to this policy will include recognition that a “meeting” of the Board (subject to the Open Meeting Law) includes a one-way electronic communication from one member of a public body that is sent to a quorum of the members of a public body which proposes legal actions. “Meeting” also includes an exchange of electronic communications among a quorum of the members of a public body that involves discussion, deliberation on taking legal action, by the public body, concerning a matter likely to come before the public body for action.

Superintendent Jaeger shared that at the Law Conference they talked about communication on social media platforms. With modern communication, with such a large audience, simple actions can potentially become a violation of the Open Meeting Law.

**Policy BEDF (Voting Method)** – All Board Members are required to vote and votes are to be recorded. ASBA recommended that a show-of-hands or roll-call vote be made and the vote of members shall be recorded.

President Day voiced that on our minutes the voice vote reflects everyone who voted yea or nay, and their names are recorded in the minutes. Vice President Cox Golder agreed with President Day.

Ms. Tong will revise the policy as requested by President Day, and agreed by Board Members, to reflect that a voice vote will be recorded in the meeting minutes.

**Policy BEDG-R (Minutes of Open Session Governing Board Meetings, Board Subcommittees and Advisory Committees)** - Revision to include a record that each Board Member vote.

**Policy DIE (Budget Format)** - there are limitations regarding the auditor or auditing firm. They are: the District may not hire the same auditor or auditing firm for more than three consecutive years; an auditor or auditing firm hired by a school district may not also receive consulting fees from that school district; and the District shall prominently post on its website home page a copy of its profile that displays the percentage of every dollar spent in the classroom by that school district from the most recent report issued by the Auditor General.

Superintendent Jaeger noted that this law is already being looked at again. He also noted that changing firms every three will be a difficult task. He explained when you change an auditing firm every three year, the new firm has to learn your district’s structures,

procedures and policies, and is therefore not cost effective. It is also difficult in the state of Arizona due to the fact that there are not a lot of school auditing firms available.

Vice President Cox Golder asked if, after three years with the new firm, you can go back to the same firm you originated with.

Ms. Tong said that the law was not clear as to how long you had to use the new firm. Until there was case law to say otherwise, you would be able to return to the firm you used in the previous year.

**Policy DJ and DJE - (Purchasing - Bidding/Purchasing Procedures)** - defines when a gift can be given and when employees can accept gifts.

Superintendent Jaeger noted that some of our vendors provide support to our Foundation for the Gala and other events. The policy does not preclude gifts and sponsorship of such events. These kinds of practices can still continue.

**Policy DKA (Payroll Procedures/Schedules)** - language was added that paydays are not to be more than sixteen days apart.

**Policy DN and FCB (School Properties Disposition - Retirement of Facilities)** - a school district cannot prohibit a charter school or private school from purchasing property being disposed, a school district cannot refuse to accept an offer from a charter or private school, or a school district cannot pull a bid back to avoid making a sale to a charter or private school.

**Policy FEA (Educational Specifications for Construction)** - addition to this policy is as follows: *The Governing Board may delegate authority in writing to the Superintendent to submit plans for new school facilities to the school Facilities Board for the purpose of certifying that the plans meet the minimum school facility adequacy guidelines prescribed in A.R.S. 15-2011.*

**Policy DICA (Budget Format)** - this policy explains the process for presenting the budget and specific information that is required to be on our website.

### **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

President Day asked if any Board Members had any future agenda items.

There were no requests.

### **PUBLIC COMMENT**<sup>1</sup>

There were no comments.

President Day took a point of public privilege and announced that the next Tuesday was Superintendent Jaeger's birthday and led the group in singing Happy Birthday.

**ADJOURNMENT**

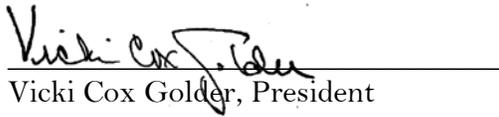
*President Day moved to adjourn the meeting. Vice President Cox Golder seconded the motion. There was no further discussion. Voice vote in favor - 4: President Day, Vice President Cox Golder, Dr. Baker, and Ms. Zibrat. Opposed - 0. Meeting adjourned at 7:43 p.m.*



*Minutes respectfully submitted by:*

*Karin Smith*

*Executive Assistant to the Superintendent & Governing Board*



Vicki Cox Golder, President

March 27, 2019

Date

*Governing Board Approval Date: March 27, 2019*