

**Minutes of the Special Governing Board Meeting  
Amphitheater Public Schools  
Tuesday, October 22, 2024**

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A Special public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, October 22, 2024 beginning at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

**Governing Board Members Present**

Dr. Scott K. Baker, President  
Ms. Susan Zibrat, Vice President  
Ms. Vicki Cox Golder, Member  
Ms. Deanna M. Day, M. Ed., Member  
Mr. Matthew A. Kopec, Member

**Superintendent's Cabinet Members**

Mr. Todd A. Jaeger, J.D., Superintendent  
Mr. Scott Little, Chief Financial Officer  
Mr. John Hastings, Director of Human Resources  
Ms. Kristin McGraw, Director of Student Services  
Mr. Richard C. La Nasa, Executive Manager of Operational Support  
Ms. Michelle Valenzuela, Director of Communications

**1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER**

President Baker called the meeting to order at 5:30 p.m. and invited members of the audience to sign the guest register.

**2. PLEDGE OF ALLEGIANCE**

Ms. Cox Golder led the Pledge of Allegiance.

**3. ANNOUNCEMENT OF DATE AND PLACE OF NEXT REGULAR GOVERNING BOARD MEETING**

President Baker announced that the next Regular Governing Board meeting will be held on Tuesday, November 12, 2024 at 6:00 p.m., at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership and Professional Development Center.

**4. PUBLIC COMMENT**

Jenn Houser stated that she is an employee of Coronado K-8 School as well as a parent of two students in the district. She thanked the Governing Board for their time and explained that both of her children are Type 1 diabetics and require constant monitoring of their blood sugar via a continuous glucose monitor which sends blood sugar results to her cell phone and to the school nurse. Ms. Houser explained that the cellular service at Coronado is horrible, and it has caused issues with monitoring her son's blood sugars. She has asked for wi-fi access but was denied due to the district's insurance prohibiting outside devices on the network because of cyber-hacking. Ms. Houser went on to say that the options the district offered as an alternative to wi-fi access were not viable and implored the district to continue to work on a solution.

Wyatt Houser is a seventh grader at Coronado K-8 School. He spoke about his struggles as a diabetic and how fluctuations in his blood sugar affect his learning. Wyatt noted that when his devices are working properly his symptoms are manageable, but when they are not it creates disruptions in his school day. He asked that the issue with wi-fi for his glucose monitoring device be resolved.

## 5. CONSENT AGENDA

*Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.*

[Amphitheater Public Schools Public View - BoardBook Premier](#)

*Ms. Cox Golder moved for Consent Agenda Items 5. A.-M. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Baker, Vice President Zibrat, Ms. Cox Golder, Ms. Day, Mr. Kopec. Opposed – 0. Consent Agenda Items 5. A.-M. passed.*

### **A. Approval of Appointment of Non-Administrative Personnel**

*Non-administrative personnel appointments were approved as listed in Exhibit 1.*

### **B. Approval of Personnel Changes**

*Certified and classified personnel changes were approved as listed in Exhibit 2.*

### **C. Approval of Leave(s) of Absence**

*Leave(s) of Absences were approved as listed in Exhibit 3.*

### **D. Approval of Separation(s) and Termination(s)**

*Separations and terminations were approved as listed in Exhibit 4.*

### **E. Approval of Stipend for Coaching Volunteers**

*Stipend for Coaching Volunteers were approved as listed in Exhibit 5.*

### **F. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,888,098.44**

*A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 6.*

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1085	\$163,655.87	1087	\$342,057.21	1088	\$301,540.27
1089	\$26,181.78	1090	\$209,521.19	1091	\$197,461.82
1092	\$5,176.43	1094	\$119,835.93	1095	\$32,289.55
1096	\$102,991.13	1097	\$27,321.53	1098	\$10,299.43
1099	\$104,954.60	1100	\$8,322.55	1101	\$215,716.01
1102	\$352,863.78	1103	\$220,181.18	1104	\$7,427.37
1107	\$257,043.51	1108	\$175,144.63	1109	\$3,669.64
1110	\$4,443.03				

### **G. Approval of Parent Support Organization(s) - 2024-2025**

*The Governing Board approved Harelson Elementary PTO, Cross Middle School PTO, Ironwood Ridge Cheerleading Booster, Ironwood Ridge Model United Nations Booster, Ironwood Ridge Girls Basketball Booster, Canyon del Oro Baseball Booster Club and Prince Elementary PTO for the 2024-2025 school year as submitted in Exhibit 7.*

### **H. Approval of Supplemental Texts and Materials**

*The Governing Board approved Supplemental Texts and Materials as submitted in Exhibit 8.*

**I. Approval of Arizona Department of Administration School Facilities Division Building Renewal Grants**

*The Governing Board approved Arizona Department of Administration School Facilities Division Building Renewal Grants as submitted in Exhibit 9.*

**J. Approval of Arizona Department of Education Food Program Permanent Service Agreement Update Authorized Signers**

*The Governing Board approved the AZ Department of Education Food Program Service Agreement Update Authorized Signers as listed in Exhibit 10.*

**K. Approval of School Facilities Division FY 2024 Preventive Maintenance Program Report**

*The Governing Board approved the School Facilities Division FY 2024 Preventive Maintenance Program Report as listed on Exhibit 11.*

**L. Approval of One-Time Increase to Job Order Contract Limit**

*The Governing Board approved the One-Time Increase to Job Order Contract Limit as submitted on Exhibit 12.*

**M. Approval of Out of State Travel**

*The Governing Board approved requests for Out of State Travel as listed in Exhibit 13.*

**6. STUDY**

**A. Presentation on Facility Support Services Operations in the Amphitheater School District**

*For the Facility Support Services Operations in the Amphitheater School District PowerPoint see Exhibit 14.*

Superintendent Jaeger explained that Richard La Nasa, Executive Manager Operational Support was going to present information on Facility Support Services (FSS) in the district.

Mr. La Nasa shared that he would be speaking about the team members who support the facilities for the entire district. He noted that the Facilities Department is located in the building just south of the district offices and shared pictures of the building and vehicles it houses. Mr. La Nasa shared statistics regarding the amount of property maintained by Facilities, the number of service and maintenance work orders processed each year, and responsibilities for government regulation compliance.

Mr. La Nasa introduced the FSS Management team and organizational structure. He spoke in detail about the structure and function of the Building Maintenance Department which houses the carpentry shop, paint shop, and lock and key control, Building Systems which includes the electrical shop, HVAC shop, plumbing, shop, and building automation shop. Mr. La Nasa showed pictures of various work areas within the Facilities building including the supply warehouse, carpentry shop, welding shop, and lock shop.

He then spoke about the Grounds Department and the scope of their work which includes maintaining the grounds on all district sites though Mr. La Nasa noted that the elementary sites and three support sites are maintained by a contracted service provider.

Lastly, Mr. La Nasa highlighted the Facilities Team's efforts for special events which include eighth grade promotion ceremonies at the five middle schools and the high school graduations at each district high school. He spoke about the logistical planning and manhours of labor that contribute to these important events that are enjoyed by the community.

He offered to answer any questions.

Ms. Cox Golder asked if there were wells at each school site. Mr. La Nasa explained that the newer schools including Innovation Academy, Painted Sky, and Copper Creek do not have wells.

Superintendent Jaeger added that the sites that do have wells were removed off of them for drinking water over twenty-years ago. The Governing Board thanked Mr. La Nasa for his report.

**7. ACTION**

**A. Resolution Declaring the Third Friday of November as “School District Substitute Employee Day”**

*For the Resolution Declaring November 15, 2024 as "School District Substitute Employee Day" see Exhibit 14.*

Superintendent Jaeger stated that the District is incredibly grateful for its substitute employees and the significance of the work they do became especially evident during and since the pandemic. He noted that the Governing Board has long since recognized substitute staff and have even included them in retention stipends in addition to setting apart a day to recognize this group.

*Ms. Day moved to approve the Resolution Declaring November 15, 2024 “School District Substitute Employee Day”. Ms. Cox Golder seconded. Voice vote in favor-5. President Baker, Vice President Zibrat, Ms. Cox Golder, Ms. Day, and Mr. Kopec. Opposed-0.*

**8. PUBLIC COMMENT**

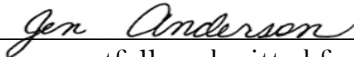
There were no comments

**9. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

Mr. Kopec asked for a Board report on the situation brought forth by the parent during Public Comment.

**10. ADJOURNMENT**

*Ms. Day moved to adjourn. Ms. Cox Golder seconded. There was no discussion. Voice vote in favor-5. President Baker, Vice President Zibrat, Ms. Cox Golder, Ms. Day, and Mr. Kopec. Opposed – 0. The meeting adjourned at 6:05 p.m.*



Minutes respectfully submitted for Governing Board Approval  
*Jen Anderson, Executive Assistant to the Superintendent & Governing Board*

November 1, 2024  
Date



*Scott K. Baker, Ph. D., Governing Board President*

November 12, 2024  
Date