

**FINAL**

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, October 28, 2014 at 5:00 PM

**Board Members Present**

Susan Zibrat, President

Dr. Kent Paul Barrabee, Member

Julie Cozad, Member

Deanna M. Day, Member

Jo Grant, Member (*Arrived during Executive Session.*)

**Central Administrators Present**

Patrick Nelson, Superintendent

Monica Nelson, Associate Superintendent

Todd A. Jaeger, J.D., Associate to the Superintendent and General Counsel

Scott Little, Chief Financial Officer

**OPENING OF MEETING**

**Call to Order and Signing of Visitors' Register**

Ms. Zibrat called the meeting to order at 5:01 PM and invited members of the audience to sign the visitors' register.

**Pledge of Allegiance**

Mr. Nelson asked Ms. Zibrat to lead the pledge of allegiance as this would be one of the last opportunities for her to do so, and expressed appreciation for her 4 years of Board service and 9 years of service to the District on the Blue Ribbon Committee. (*Ms. Zibrat will be going off the Board in December 2014.*)

**Announcement of Date and Place of Next Regular Governing Board Meeting:**

Ms. Zibrat announced the next Regular Meeting of the Governing Board: Tuesday, November 18, 2014, 5:00 PM, at the Wetmore Center, 701 W. Wetmore Road.

**PUBLIC COMMENT**

There was no public comment.

**1. CONSENT AGENDA**

Ms. Zibrat asked if there were Board Member requests to have any items addressed separately. There were no requests.

A motion was made by Ms. Day to approve Consent Agenda items A-M. The motion was seconded by Ms. Cozad and passed unanimously 4-0. Appointment of personnel is effective provided all district, state, and federal requirements are met.

**A. Approval of Minutes of Previous Meeting(s)**

Governing Board Minutes for the September 9, 2014 and September 23, 2014 Meetings were approved as submitted.

[<http://www.amphi.com/departments-programs/governing-board-minutes/2014-2015/september-2014.aspx>]

**B. Approval of Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50130330>, Item 1. B.]

**C. Approval of Personnel Changes**

Certified and classified personnel were appointed as listed in Exhibit 2.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50130330>, Item 1. C.]

**D. Approval of Leave(s) of Absence**

Leaves of Absence requests were approved for certified and classified personnel as listed in Exhibit 3.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50130330>, Item 1. D.]

**E. Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved as listed in Exhibit 4.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50130330>, Item 1. E.]

**F. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,836,708.45 (Final Total)**

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board.

The following vouchers were approved as presented and payment authorized:

FY 14-15

Voucher # 936 for \$ 248,497.85	Voucher # 940 for \$ 241,535.33
Voucher # 937 for \$ 344,558.66	Voucher # 941 for \$ 171,290.80
Voucher # 938 for \$ 206,886.12	Voucher # 942 for \$ 132,299.68
Voucher # 939 for \$ 20,982.85	Voucher # 943 for \$ 372,529.34

**G. Approval of Parent Support Organization(s) for 2014-2015**

The following Parent Support Organizations for 2014-2015 were approved:

**Nash Elementary PTO**  
**IRHS Men's Basketball Boosters**  
**La Cima Music Boosters**  
**Richard B. Wilson, Jr. K-8 PTO**  
**Canyon del Oro Project Graduation**

**H. Receipt of June 2014 Report on School Auxiliary Club Balances**

Board Book Information: *Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.*

The Governing Board approved the July 2014 report on School Auxiliary Club Balances as submitted. (Exhibit 5) [<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50130330>, Item 1. H. attachment]

**I. Out of State Travel**

Out of state travel was approved for students and/or staff (source of funding indicated) from:

**District Offices** and **Canyon del Oro High School** to attend IB Category 2 Workshop for administrators, Washington, D.C., December 3-7, 2014 (Federal funds designated for staff development);

**Canyon del Oro High School** to attend IB Math HL Category 1 & 2 Training, Houston, Texas, March 4-7, 2015 (Federal funds designated for staff development).

**J. Approval of Grants**

Board Book Information: *Prince Elementary School has received an ACA Honorarium grant from the Arizona Commission on the Arts in the amount of \$2,000.00. The funding will be used towards the cost of the artist honorarium. (Exhibit 6)*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50130330>, Item 1. J. attachment]

**K. Award of Contract for Animal Feed Based Upon Responses to Request for Bid (RFB) 14-0005**

Board Book Information: *Request for Bid (RFB) 14-0005 was e-mailed to thirteen vendors and published on the District's website. This solicitation requested pricing for the various types of feed used at the Amphitheater High School Land Lab. One vendor responded with a priced bid for the required products. The Governing Board determined that the price bid was fair and reasonable, that other vendors had adequate time and opportunity to respond and did not, and awarded the contract to Old Town Horse and Pet based on their response to RFB 14-0005.*

**L. Approval of School Facilities Board FY 2014 Preventative Maintenance Program.**

Board Book Information: *Attached is a copy of the FY 2014 reporting statement of the Preventative Maintenance Program which is to be submitted annually to the Governing Board for approval. These reports are based on four inspections per year. Tasks are scheduled annually, semiannually and quarterly. The difference between the Recommended and Completed tasks has to do with the fact that all tasks recommended are not applicable to every site. A site may have more completed tasks than were recommended simply because more tasks were identified and completed when the preventive maintenance crew serviced the site. (Exhibit 7)*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50130330>, Item 1. L. Reporting Statement]

**M. Approval of Disposal of Surplus Property**

Board Book Information: *With Governing Board approval, the Administration will dispose of the following surplus property through the District's contracted recycler, Vintage Tech LLC.*

ITEM	QUANTITY
Boxes of Cables and Parts Including Keyboards and Mice	15
Printers	63
Monitors	134
PC Computers	182
Laptops	25
Hubs	40
Copiers	2
Servers	16
TVs (Analog)	23
Symposiums	3

**2. EXECUTIVE SESSION**

**A. Motion to Recess Open Meeting and Hold an Executive Session for:**

1. Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding:

- a. Student #30033127;
- b. Student #30019326;
- c. Student #30018937;

- d. Student #30037867;
  - e. Student #30029390; and
  - f. Student #30047108.
2. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding:
- a. Student #30045442;
  - b. Student #30048156;
  - c. Student #30041524;
  - d. Student #16806203;
  - e. Student #30036473; and
  - f. Student # 30019376.
3. Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A), Regarding:
- a. Student # 30024273; and
  - b. Student # 30041233.

Ms. Day moved that the Board recess into Executive Session. The motion was seconded by Ms. Cozad and passed unanimously 4-0. The time was 5:04 PM. Ms. Zibrat declared the Board recessed into Executive Session in the East Conference Room. Board Book Information: *Ms. Grant arrived during Executive Session.*

**B. Discussion and Consultation with Representatives of the Governing Board In Order to Consider Its Position and Instruct Its Representatives in the Meet and Confer Process with Employee Organizations, Pursuant to A.R.S. §38-431.03(A)(5).**

**C. Motion to Close Executive Session and Reconvene Open Meeting**

Upon return to the Board Room, Ms. Zibrat moved to reconvene the meeting into Open Session. The motion was seconded by Ms. Cozad and it passed unanimously 5-0. The time was 7:55 PM. Ms. Zibrat declared the meeting in open session.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

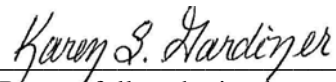
There were no Board Member requests.

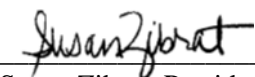
**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

Ms. Cozad moved that the meeting be adjourned. Ms. Day seconded the motion which passed unanimously 5-0. Ms. Zibrat declared the meeting adjourned at 7:56 PM.

  
Respectfully submitted,  
Karen S. Gardiner

  
Susan Zibrat, President

11/18/2014  
Date

Approved: 11/18/2014