

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF REGULAR PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, February 11, 2014; 5:00 PM.

**Board Members Present**

Susan Zibrat, President  
Deanna M. Day, Vice President  
Dr. Kent Paul Barrabee, Member  
Julie Cozad, Member  
Jo Grant, Member

**Central Administrators Present**

Patrick Nelson, Superintendent  
Monica Nelson, Associate Superintendent  
Scott Little, Chief Financial Officer

**Central Administrators Absent**

Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel

**OPENING OF MEETING - Call to Order**

Mrs. Zibrat called the meeting to order at 5:03 PM.

**1. Executive Session**

**A. Motion to Recess Open Meeting and Hold an Executive Session for:**

1. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30020321; b. Student # 30013587; c. Student # 30049142; and, d. Student # 30010781.
2. Discussion and Consultation with Representatives of the Governing Board In Order to Consider Its Position and Instruct Its Representatives in the Meet and Confer Process Pertaining to Compensation and Benefits for Certificated, Professional Non-Teaching, Support and Administrative Staff for the 2014-2015 Fiscal Year Pursuant to A.R.S. §38-431.03(A)(5).
3. Discussion and Consultation with Representatives of the Governing Board In Order to Consider Its Position and Instruct Its Representatives in the Meet and Confer Process with Employee Organizations, Pursuant to A.R.S. §38-431.03(A)(5).

A motion was made by Ms. Day that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2) and A.R.S. §38-431.03(A)(5), as presented. Mrs. Cozad seconded the motion and it passed unanimously, 5-0. Mrs. Zibrat called a recess at 5:04 PM for the purpose of holding Executive Session.

**B. Motion to Close Executive Session and Reconvene Open Meeting**

Upon return to the Board Room, a motion was made by Ms. Day and seconded by Mrs. Cozad that the meeting reconvenes into open session. The motion passed, unanimously, 5-0. Mrs. Zibrat declared the meeting in open session. The time was 6:01 PM.

## **CONTINUATION OF OPEN MEETING**

### **Call to Order and Signing of Visitors' Register**

Mrs. Zibrat reconvened the meeting 6:01 PM. She asked members of the audience to sign the visitors' register.

### **Pledge of Allegiance**

Mr. John Howe, Principal from Prince Elementary School, introduced the following students who were present and led the Pledge of Allegiance: Robert Garcia, Mauricio Perez, Marcos Suarez, Destiny Suarez, and Cesar Baldonado. Mr. Howe noted that Cesar was the 2<sup>nd</sup> place winner of the Amphi Spelling Bee. Each student was presented with a Certificate of Commendation.

Dr. Barrabee acknowledged the Art Display in the Board Room. He commended Prince Elementary School students and art teacher, Melanie Lewis, for their contributions.

### **Announcement of Date and Place of Next Special Governing Board Meeting**

Mrs. Zibrat announced the next special meeting of the Governing Board: Tuesday, February 25, 2014, 5:00 PM, Wetmore Center, 701 W. Wetmore Road.

## **PUBLIC COMMENT**

Mrs. Zibrat described the procedures for addressing the Board. The following members of the audience did so: Mick Stewart re-addressed concerns that he had directed to the Board at a previous meeting about expensive AVID-related travel expenses. Now as a parent, and not as a former employee, he feels compelled to question concerns and expects to be provided answers in a timely manner; Mr. Arizeder Urrieztieta, District resident and a Harelson parent, expressed concerns about missing Minutes on the website and questioned the District's intention for the lack of these posted Minutes. He expressed concerns about the Carnegie math curriculum; and inquired why the change is necessary and the hurry to implement it; David Shields spoke with Mr. (Mike) Bejarano, Executive Director of Secondary Education, regarding the math textbooks at Ironwood Ridge High School (IRHS) and Wilson K-8 School; he was told about the plans for an RFP (Request for Proposal) being released next week for textbooks, materials, and teacher resources. He hopes that other vendors (i.e. Glencoe) will have the opportunity to participate. The timeline is such that vendors will submit sample books and materials for teacher assessment/ratings so that selection and purchase of materials can be made for use in classes beginning in the Fall semester (August) of 2014-2015. He commended the Board for enacting these efforts to remedy the problem; Thomas McFadden stated that we live in a competitive world of employment and education. Parents, administrators, educators, and board members all want to provide the best opportunities for our children to be successful in life. Student report cards reflect a discrepancy between the GPA (grade point average) and the grades issued; this was the case regarding his child. Upon further investigation, he learned that the problem has existed for 5 ½ years. He asked the Board to direct that this issue be placed on next month's (Board meeting) agenda. Scott Leska addressed the Board about an issue discussed at the January 14<sup>th</sup> meeting regarding former Amphi teacher, Mick Stewart; he believes that the conduct shown towards Mr. Stewart was unprofessional. He was critical about the lack of posted Minutes from November, December, and January meetings. Russell Tast, student and an official representative of the Student's Union for Rights in Education stated that the Union recently circulated a petition at IRHS and AHS (Amphitheater High School) stating its disapproval and requested removal of the Tyler Technologies grading systems by the District; he read the petition's claims that Tyler has proven to be inefficient and ineffective. He cited mis-calculations of student GPA's (i.e. 3.6 vs. 3.2); and an inability to correctly account for weighted grades and Honors classes. Additionally, he reported that the host-servers frequent crash preventing teacher access to the Gradebook program for indefinite amounts of time. Gabriel Moule, student and President of the Student's Union for Rights in Education; he corrected a statement he made at the last meeting; he understands that many Board members are educators. Members of the Union have been attending Board meetings, as well as, meeting with District officials to exact change that will adhere to measures the District already has in place. Many changes demanded have not been exacted. He implied motives of censorship by District officials in a recent conversation. The Union is demanding that the Tyler system be removed in its entirety, and the same regarding the Carnegie system. He declared that if the Board does not remedy these problems, then the students will be forced to

remedy the problems themselves. John Fife, President of AmphiEA invited Board members to participate in the Read Across America event upcoming March 3<sup>rd</sup>. He invited them to read in classrooms across the District and offered to serve as liaison between them and schools to ensure their opportunity for participation. He added that the Association has also received Public donations for this event for which he expressed his appreciation.

### **3. INFORMATION<sup>2</sup> AND RECOGNITION(S)**

#### **A. Status of Bond Projects**

Mr. Louth, Bonds Project Manager, was introduced to present this month's (PowerPoint) status update on the current Bond-funded Projects (as provided with Board book materials). Mr. Louth noted that the reporting format is listed within the five categories, as identified by the Blue Ribbon Committee, as areas of need. *[A Bond-election initiative to fund capital improvement projects was voter-passed on November 6, 2007; this is the monthly update, which began at the 12/11/07 Governing Board meeting].*

Mr. Louth expressed appreciation to the District's voters and tax payers for their continued support of the Bond Projects' initiative; through their efforts the District continues to provide these fantastic capital improvements for students and staff across the District. He noted that due to the opportunities afforded during winter break, many of the students and staff returned to their schools in January to find that projects at their schools had been completed and ready for move-in, or significantly advanced. That, and the pass of a Bond Update at the Organizational meeting in January will reveal those substantial advances at this meeting's update.

#### **I. HEALTH, SAFETY, AND SECURITY**

A. Rio Vista Elementary Classroom and Administration Addition: Construction is 98% complete.

The new classroom building is complete, occupied, and in use. Phase 3 of the project, renovation of classrooms in the west wing into intervention rooms and installation of a shade canopy where the old west portable was is in process. The Rio Vista project is approximately four weeks ahead of schedule and under budget.

B. Cross Middle School (CMS) Addition / Remodel: Construction is 26% complete. The auxiliary gym exterior walls, roofing, framing, and MP&E (mechanical, plumbing, and electrical) are complete. Insulation and drywall installation are in process. In the 500 wing, drywall is complete and carpet and ceiling tile are being installed. Inner campus underground re-cabling infrastructure - conduit and vaults - were installed during winter break to avoid occupied campus activities and for student safety. The 100 and 200 wings have been re-cabled as night work and the 400 wing is currently being re-cabled as night work. Restroom renovations are complete in the 200 wing, are in process in the 500 wing, and continue to progress across campus during the spring semester. Campus security fence installation has started by the 500 wing. The Cross project is on schedule and on budget.

C. Harelson Elementary School Addition / Remodel: Construction is 24% complete. The new classroom building foundation, underground, and exterior CMU walls are complete. Roof trusses and roof framing are in process. Excavation of the "Fun House" addition is complete. Inner campus underground re-cabling infrastructure - conduit and vaults - were installed during winter break to avoid occupied campus activities and for student safety. Restroom renovations are complete in the "B" Building, are in process in the "D" Building, and will be progressing across campus during the spring semester. The Harelson Project is on schedule and on budget.

D. Wetmore Professional Development Building: Programming of this project continues with the architect of record and the CM@R contractor. Schematic design drawings are complete and design development drawings have been started.

E. Donaldson Elementary School Addition / Remodel: An architect has been accepted by the governing board and a general contractor is being procured.

F. Mesa Verde Elementary School Addition / Remodel: An architect has been accepted by the Governing Board and a general contractor is being procured.

#### **II. HEALTH, SAFETY, & SECURITY**

**A. Wilson K-8 Renovation:** An architect has been accepted by the Governing Board and design programming has started with the site staff.

To Dr. Barrabee's inquiry about the need/benefit for re-cabling an entire campus, Mr. Louth responded that this will provide both current 21<sup>st</sup> Century capabilities and, preparatory design-work allowing the District to further plans for infrastructure expansion and improvements to pathways and fiber backbone. Additionally, Dr. Barrabee inquired about improvements to communication capabilities between schools, as well as, better communication within schools. Mr. Little clarified that according to current FCC regulations [Federal Communications Commission, an independent U.S. governmental agency that oversees the E-rate program] and E-rate program [ <http://www.usac.org/about/tools/video.aspx?vid=19> ], districts are prohibited from owning the infrastructure – they are only able to control what is on their own campus/school and that such communications between sites, etc., are under the purview of the FCC. Amphi is currently leasing communications' services between schools. Hopes are to have legislation enacted that will allow further independence.

On behalf of the Board, Mrs. Cozad thanked Mr. Louth for his presentation and the continued reports of “on-time” and “under or on budget . . .”

### **B. Introduction of New Administrator Leadership Academy**

Board Book information: *At the beginning of the 2005-06 school year, we began a Leadership Academy for new administrators. This was initiated, in part, to assist new administrators as they learned the procedures, policies, and culture of the District. The following people will be recognized at this meeting for having completed the New Administrator Leadership Academy in the 2013-2014 school year:*

Glenda Arffa, Assistant Principal, Coronado K-8 School; Paul DeWeerd, Principal, Canyon del Oro High School; John Howe, Principal, Prince Elementary School; Jayne Huseby, Instructional Support Assistant, ELL District-Wide; Jennifer Letts, Instructional Support Assistant, Amphitheater High School; Annette Orelup, Instructional Support Assistant, Amphitheater Middle School; Brent Spencer, Assistant Principal, Wilson K-8 School; Dawn Tinsley, Principal, Donaldson Elementary School; and, Julie Valenzuela, Instructional Support Assistant, La Cima Middle School.

Mr. Nelson introduced the item. He introduced each of the administrator leadership academy members. He stated that all of the new administrators are doing a great job!

On behalf of the Board, Mrs. Zibrat congratulated each of the academy members.

### **C. Presentation of Distinguished Service Awards**

Board book information: *The Distinguished Service Award was established to recognize employees' initiative, collaboration, loyalty, and contribution to the Amphitheater Public School District. Employees are recognized on a monthly basis during the school year. All Amphitheater employees are eligible to be nominated by their colleagues for this recognition.*

Mr. Bejarano, Executive Director of Secondary Education, introduced each of the recipients and provided a review of the accomplishments and comments made about each of the honorees as submitted by the person nominating them for recognition. The individuals being recognized for the month of February are: Michelle Howard, Administrative Assistant, Keeling and Vicki Olson, 1<sup>st</sup> Grade Teacher, Harelson.

On behalf of the Board, Mrs. Zibrat expressed gratitude to Ms. Howard and Ms. Olson for exemplifying the Distinguished Service Award principles of: initiative, collaboration, loyalty, and contributions to the District. Each was presented with a Certificate of Commendation.

#### **D. Introduction of Amphitheater High School Student Advisory Council Members**

Board Book information: *The students in Amphitheater School District are our most important assets. That is no more evident than when they step up to take leadership positions at their schools. The Superintendent would like to introduce the Student Advisory Council members of Amphitheater High School, and thank them for their service to their classmates and school as members of the Superintendent's Student Advisory Council.*

*Their input during group discussions and their concern for Amphitheater High School provide the students and Superintendent an opportunity to talk informally about student issues and concerns. We know students have busy school, work, and extra-curricular schedules. Taking the time to discuss issues that are important to their peers is a clear indication that council members care about their school.*

Mr. Nelson invited Mr. Lansa to introduce the students in attendance from Amphitheater High School that serve on the Superintendent's Student Advisory Council. Mr. Lansa introduced the students in attendance and also highlighted their academic and personal achievements.

9<sup>th</sup> Graders: Jesus (Daniel) Grijalva, Anthony Mercier, Mikayla Riccio, Cynthia Villanueva;

10<sup>th</sup> Graders: Nicole Aquino, Michelle Garcia Lopez, Erick Zendejas;

11th Graders: Dante Anderson, Tesla Chapa, Isaiah Reffitt, Roxaira Velazquez; and,

12th Graders: Michelle Chow, Brenda Cuellar, Kevin Nguyen, and Yusuf Shehata.

On behalf of the Governing Board, Mrs. Zibrat expressed appreciation to the students for their dedicated commitment to their school and its community. Each student was presented with a Certificate of Commendation.

#### **E. Recognition of Recipients of National Board Certification**

Board Book information: *The Amphitheater Governing Board is pleased to recognize our District's newest National Board Certified Teachers (NBCT), and teachers who earned re-certification. Three Amphi teachers achieved National Board Certification this school year, demonstrating the knowledge and skills necessary to prepare students for 21st Century success. Two teachers renewed their certifications.*

*NBCT is a program of the Arizona Department of Education, the Arizona K12 Center, and the National Board for Professional Teaching Standards.*

*National Board Certification is an advanced teaching credential. As part of this process, teachers must analyze their teaching context and students' needs, submit videos of their teaching, and provide student work samples that demonstrate growth and achievement. The reflective analyses that they submit must demonstrate: A strong command of content; The ability to design appropriate learning experiences that advance student learning; The use of assessments to inform instructional decision making; and, Partnerships with colleagues, parents and the community.*

*Through this structured process, teachers expand and refine their content knowledge and pedagogy. The outcome is more powerful teaching that improves student achievement and reflects college and career readiness.*

*Tonight, we are proud to recognize newly certified teachers: Brittney Morse, Holaway Elementary; Jennifer Riggs, Holaway Elementary; Brianne Ronnie, Painted Sky Elementary. Our newly re-certified teachers are: Hank Rowe, Coronado K-8 and Patrice Roberts, from Copper Creek Elementary.*

Mrs. Nelson announced the names of the teachers and then invited the principals to introduce their teachers and share some of their achievements. Mr. Chris Gutierrez, Principal from Holaway introduced Brittney Morse and Jennifer Riggs; Angela Wichers, Principal from Painted Sky introduced Brianne Ronnie. Diana Walker introduced Patrice Roberts, and in Mr. Gerad Ball's stead, Mrs. Nelson introduced Mr. Hank Rowe.

On behalf of the Governing Board, Dr. Barrabee congratulated Ms. Morse, Ms. Riggs, Ms. Ronnie, Ms. Roberts, and Mr. Rowe on their accomplishments and each was presented with a Certificate of Commendation.

#### **F. Recognition of Circle K Teacher of the Year Finalists**

Board book information: *The Governing Board is pleased to recognize two teachers who are finalists for a prestigious award. The Arizona Athletics/Circle K Outstanding High School Faculty Award program is in its 20<sup>th</sup> year of selecting and honoring teachers who make a profound difference in students' lives.*

*Nominees are judged on: Teaching preparation and experience; Leadership ability; Participation in co-curricular or extracurricular activities involving students; Innovation or unique teaching practices; Evidence of successful teaching; Recognition by colleagues; and, Community Involvement.*

*Finalists receive recognition at a home University of Arizona basketball game, a class ring, and are the guests of honor at a banquet on campus. The winner also receives a cash award for the classroom.*

*We are proud to have two of the nine finalists. Don Dickinson is an Economics and History teacher at Ironwood Ridge High School. Jennifer Atteberry-Pierpont is an Early Childhood educator and Director of the Canyon del Oro Preschool.*

Mr. Bejarano invited the principals to introduce their teachers. Paul DeWeerd, Principal at Canyon del Oro High School introduced Jennifer Atteberry-Pierpont and cited examples of her achievements and Mike Szolowicz, Principal at Ironwood Ridge High School introduced Don Dickinson and cited examples of his achievements.

On behalf of the Governing Board, Mrs. Cozad congratulated Ms. Atteberry-Pierpont and Mr. Dickinson for their achievement as Circle K Teacher of the Year Finalist, and both were presented with a Certificate of Commendation.

Note: Mrs. Zibrat called a brief recess at 7:57 PM and reconvened the meeting at 8:07 PM.

#### **G. Community Extension Programs, Inc. – Report to Governing Board**

Board book information: *Community Extension Programs, Inc., is a non-profit organization which operates before and after-school and other enrichment programs at multiple school sites within the District. Since its initial and original formation as a community schools program, CEP has been a valuable partner for the District – a resource for parents seeking convenient, on-site care for their children after school, as well as a provider of “intersession,” summer, and other educational programming.*

*Approximately 25 years ago, “Amphitheater Extension Programs” became a wholly separate entity from Amphitheater Public Schools, forming its current 501(c)(3) status, and subsequently also changed its name to Community Extension Programs.*

*In 2000, CEP became the exclusive provider of on-site after-school programs in the District. That contractual relationship has since been renewed twice. As part of its agreement with the District, CEP is required to make an annual report to the District Governing Board regarding the scope and status of its operations.*

*Mr. Bruce Weigold is the Executive Director of CEP, and he was formerly a long-time employee of the District, his service including a post as Principal of Donaldson Elementary School. Mr. Weigold will make the report to the Board on behalf of CEP.*

Mr. Weigold stated that CEP was founded 44 years ago in 1970, and in its time, has been dedicated solely to Amphi School District. The program currently serves approximately 600 school aged children and offers before-and-after school programs at District school sites; thus eliminating the need for transportation between school and program. Parents have a wide variety of attendance options. Highly qualified and certified teachers; staff are

CPR trained and hold fingerprint clearance; all staff members are required to take 18 hours of staff development every 12 months; some hold CDA Certifications (Child Development Associates). Other affiliations include: School-age programs are accredited by the National After School Association and Arizona Center for After School Excellence and School's Out, Make It Count: Arizona Quality Standards for Out-of School time Programs take place out-of-school time – after school, during the summer, and on school breaks. The program prides itself in being able to offer fine programs with comparably lower rates to parents.

The goal is to expand the relationship with Amphi and expand options and opportunities that can support the District and grow as an organization.

Mrs. Cozad asked about school age students and opportunities for academics – homework, etc. Mr. Weigold stated that students are provided homework support and opportunities. Dr. Barrabee asked about how the organization can be so cost efficient. Mr. Weigold responded that the program continues to focus on making it as affordable as possible to families.

#### **H. Review of 2014-2015 Budget Development; Projections and Site Staffing and Non-Staffing Allocations**

Board book information: *As the Governing Board knows, the District's budget is driven, even determined, largely by student enrollment. State funding formulas generally use enrollment measures to calculate several portions of budget authority for schools.*

*Thus, at this time each year, the District begins budget planning for the subsequent fiscal year with a review of enrollment from the current fiscal year. This year's enrollment, as of the 100<sup>th</sup> school day (historically, a date of some significance in budgeting) is included with this item by attachment. It demonstrates a very modest increase in enrollment from last fiscal year. These 13-14 100 day enrollment numbers are not fully finalized. Indeed, the State has yet to finalize our 100 day count from last fiscal year. Issues of concurrent enrollment and other similar enrollment disputes will yet have to be resolve. Understanding that fact, it appears that enrollment has increased by approximately 40 students district wide over the 12-13 school year.*

*Using the 100-day count from the current fiscal year, the budget preparation process begins with staffing and non-staffing allocations. After analyzing anticipated enrollment cohorts by grade level and other demographic information, such as expected property development, open enrollment trends and expectations, and other school level data, site staffing allocations are determined for the next fiscal year. These staffing allocations, as well as the enrollment projection data behind them, are then used in calculating the non-staffing allocations for each school.*

*For the purpose of the Board's discussion and review of this annual administrative function, a sample staffing and non-staffing allocation (one each) for each school level (high, middle and elementary) has been attached. These allocations are based upon formulas established by the Governing Board and administration to ensure an equitable distribution of common resources to schools across the District.*

*It should be noted that the allocations shown in the following pages represent only those funded by normal maintenance and operations funding. Other allocations augment these with funding from additional sources such as the M&O budget override, special education programs, Title I, K-3, and other grant funds.*

Mr. Nelson stated that staffing is dependent upon the number of enrolled students. He introduced Mr. Little to provide an overview of the Board book materials regarding this annual planning process for the upcoming school year (2014-2015).

Mr. Little presented the materials included in the Board Book materials via a PowerPoint presentation. Initial funding is driven based upon the 100<sup>th</sup> day Average Daily Membership (ADM). Pre-school and kindergarten students are funded as half-time students; this year's 100 day enrollment totals 13,684.5 students. The charts shown included examples of the three school levels: elementary, middle, and high school. Mr. Little provided examples of sample enrollments and other formulaic factors necessary in calculating the breakdown of staffing needs (teachers, aides, support staff) and non-staffing allocations (supplies, fees, etc., and "Capital Outlay")

expenses such as: books, furniture, etc.). He noted that a "\$0.0" is shown in the Certified staff development and Field trips' categories which reflect budget cuts due to legislative-based losses in funding with the beginning of the recession (2007). Some schools do have additional funding sources; i.e. Title I.

Mr. Nelson reiterated that in the past six years, the District has suffered a loss of funding totaling \$47.2 million dollars.

Mrs. Cozad inquired about the impact of the additional purchase costs for the math resource materials (related to Carnegie/earlier public comment discussion) on the budget. Mr. Nelson stated that there may be an opportunity to renegotiate and off-set final costs.

## **I. Periodic Legislative Update**

Board book information: *This Item is presented to permit the Governing Board to review and discuss the status of education-related legislation which has been proposed in the second regular session of the 51<sup>st</sup> Arizona legislature this year.*

*On December 10, 2013, the Governing Board approved the following District Legislative Priorities for the 2014 Legislative Session(s):*

- 1. Increase Funding for K-12 Education.*
- 2. Restore Career Ladder Funding.*
- 3. Maintain Desegregation Funding.*
- 4. Provide Adequate Funding to Serve English Language Learners.*
- 5. Establish a Reliable and Adequate Source of Funding for the School Facilities Board.*
- 6. Provide User-friendly and Practical Reporting Requirements and Provide Funding Support for the Same.*
- 7. Protect and Support Education Due Process Rights.*

*A summary of bills introduced in the Arizona House of Representative and the Senate follows and includes current status of those bills where available. In subsequent legislative updates, status updates on each bill will be provided. At this point, all bills to be presented have been. Absent "striker bills" (a.k.a. strike-everything amendments), there should be no further legislation affecting schools. Striker bills, however, have been recurring events in Arizona's legislative process.*

*The proposed legislation is grouped together by the general topic.*

Mr. Nelson highlighted several of the proposed legislative bills as included in the Board book materials: SB 1107, HB 1121, SB 1153, SB 1182, SB 1242, HB 2013, HB 2176, HB 2395, HB 2316; and, he noted additional bills that he felt were of interest as they relate to Amphi: HB 2290, HB 2088, SB 1115, and SB 1072.

## **3 CONSENT AGENDA<sup>3</sup>**

Mrs. Zibrat asked if there were Board member requests to have items addressed separately; there were none.

A motion was made by Ms. Day to approve the Consent Agenda, items A-O. The motion was seconded by Mrs. Grant, and it passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

### **A. Approval of Minutes**

The minutes of the October 8, 2013, Regular Governing Board Meeting, December 10, 2013 Executive Session (confidential) Meeting, January 14, 2014 Regular Governing Board and Executive Session (confidential) Meetings, and January 28, 2014 Special Governing Board and Executive Session (confidential) Meetings were approved, as submitted.

### **B. Approval of Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.



**C. Addendum to Approval of Personnel Changes**

Certified and classified personnel were appointed, as listed in Exhibit 2.

**D. Approval of Leave(s) of Absence**

Leave of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

**E. Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved, as listed in Exhibit 4.

**F. Approval of Approval of Vouchers Totaling and Not Exceeding \$1,795,888.42**

The following vouchers were approved as presented and payment authorized:

Vo. 787	\$ 355,180.77	Vo. 788	\$ 80,633.60	Vo. 789	\$ 357,875.65
Vo. 790	\$ 104,321.87	Vo. 791	\$ 240,120.29	Vo. 792	\$ 657,756.24

**G. Acceptance of Gifts**

Donations were accepted by the Governing Board as listed in Exhibit 5.

**H. Receipt of Monthly Status Report for the Fiscal Year 2013-2014**

A summary of comparative totals as of January 2014 is as follows:

Budget Capacity .....	\$84,972,883.00	Expenditures & Encumbrances .....	\$84,972,883.00
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Totals' Comparisons:

Expenditures as of 1/31/13 .....	\$ 42,351,974.74	M & O Budget Capacity for 2012-2013.....	\$81,843,474.00
Expenditures as of 1/31/14.....	\$ 44,183,943.31	M & O Budget Capacity for 2013-2014.....	\$84,972,883.00

Bond Balance Outstanding: \$75,135,000.00

Tax Rates: Primary – 4.3876; Secondary – 1.5850

**I. Approval of Parent Support Organization(s) for 2012-2013**

The Governing Board approved the following Parent Support Organization(s) pursuant to District Policy KBE-R: *Canyon del Oro Project Graduation and IRHS Baseball Booster Club*.

**J. Approval of Textbook(s) for Adoption**

The Governing Board approved the following textbook for adoption in accordance with Section 15-721 of the Arizona Revised Statutes and was on display for a period of sixty days: *Higher Level Chemistry*; Publisher: Pearson Education Limited; Author: Catrin Brown, Mike Ford

**K. Approval of Out of State Travel**

Out of state travel was approved for students and staff (source of funding indicated): from Ironwood Ridge High School to take 24 students from Model United Nations to Berkeley, California, March 6-9, 2014 (tax credits and student activity funds); from Ironwood Ridge High School to take 12 students from Track to Arcadia, California, April 11-13, 2014 (tax credits, gifts and donations, and student activity funds); from Canyon del Oro High School to take 9 students from Academic Decathlon to Honolulu, Hawaii, April 20-27, 2014 (tax credits and student activity funds); from Canyon del Oro High School to take 18 students from CDO Engineering to St. Louis, Missouri, April 22-26, 2014 (tax credits, auxiliary account funds, CTE funds, and student activity funds); Canyon del Oro High School to take 12 students from Odyssey of the Mind to Ames, Iowa, May 27 - June 1, 2014 (tax credits and student activity funds); Amphitheater School District has a strong tradition of participation in contests of academic challenges, including DECA (Atlanta, GA May 3-6), FBLA (Nashville, TN June 27-July), FCCLA (San Antonio, TX July 4-10), Skills USA (Kansas City, MO June 23-28), and HOSA (Orlando, FL June 25-29). As we have done for the last several years, prior approval is granted without names. That information will not be known until the time of the actual events. Approval now allows our schools to begin fundraising. Travel was previously approved at

the January 14, 2014 Board meeting from Cross Middle School to take 84 students to Catalina Island, California, February 25-May 1, 2014; an additional chaperone was approved.

Out of state travel was approved for staff (source of funding indicated): from Cross Middle School to attend the National Association of School Psychologists Annual Convention in Washington, D.C., February 17-21, 2014 (site M & O funds designated for staff development and the employee).

**L. Approval of a New Course at CDO - Computer Applications II / Discrete Math**

Board Book information: *CDO needed to rework the sequence of courses in the Computer Programming Program. The Discrete Math course needed to be switched from the end of the sequence to the second course in the sequence. Students taking this class will be required to have completed Algebra I and Computer Applications and Design. This new course is a prerequisite for the AP Computer Science A course and the IB Computer Science SL/HL course*

The Governing Board approved the Computer Applications II/Discrete Math, course at Canyon del Oro High School.

**M. Approval of Grant(s)**

The Governing Board approved the grant from the Center for the Future of Arizona in the amount of \$15,000.00 on behalf of Amphitheater High School; the funding will be used towards the **Embracing the Full Potential of Summer Learning** program in accordance with the *Move on When Ready Initiative*.

**N. Approval of Community Schools Fund**

Board book information: *Arizona Revised Statutes (ARS) §15-1141 allows district governing boards to create a community Schools fund (520). This fund is used to account for revenues and expenditures for the purpose of academic and skill development for all citizens. This fund can be used to account for such areas as summer school on a tuition basis, GED testing, and adult basic education programs.*

The Governing Board approved the creation of the *Community Schools* fund in accordance with Arizona Revised Statute (ARS) §15-1141, as described above.

**O. Approval of Donation of Surplus Football Equipment to a Non-profit Organization**

Board book information: *The Warehouse is responsible for the collection and disposition of surplus materials no longer required by District schools or administrative sites. Surplus materials received at the Warehouse are stored for sale. However, not all materials have value and buyers at auction do not exist for all items.*

*Arizona Revised Statute §15-342 referenced in Section R7-2-1131 of the Arizona Administrative Code allows Governing Boards to donate surplus or outdated equipment to nonprofit community organizations with a 501(c)(3) designation where the Governing Board determines that the anticipated cost of selling the materials equals or exceeds their estimated market value. [A complete listing of items can be viewed at: <https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50106587> .]*

The Governing Board approved the donation of said surplus football equipment to nonprofit community organization(s) with a 501(c)(3) designation, as described.

**5. STUDY**

**A. Review of Draft District Calendar for School Year 2015-2016**

Board book information: *The District's school year calendar must meet specific requirements under Arizona law for the number of instructional days; state law mandates that public schools must have a minimum of "180 instructional days". Since the 180 day requirement went into effect, however, Arizona law has also provided permission for districts to meet the 180 day standard through an equivalent number of instructional minutes over fewer days. For several years, the Amphitheater District has utilized the equivalent instructional minutes'*

*option, resulting in slightly shorter school years of 178 school days. The attached draft calendar for the fiscal year after next (2015-2016) again reflects a calendar of 178 days.*

*Because the District's calendar does not have "extra" school days built into it, any emergency closure of schools due to weather or other factors must be addressed by ensuring the requisite instructional minute requirements are still met. The District and the Amphitheater Education Association (on behalf of District employees) have agreed that if any schools are closed as a result of any emergency, certificated staff at those schools will have an equivalent number of student reporting days added to their work calendar without additional compensation -- generally by turning the planning days at the end of each semester into student reporting days. As long as the state permits the district to use equivalent instructional minutes rather than 180 days, the district's school calendars will be constructed in this same manner.*

*The proposed calendar for the 2015-2016 school year does currently propose an end date for the school year which is several days earlier in May than usual due to the unique timing of the year. Consideration was given therefore to shifting the start of the school year several days later in August. That approach, however, exacerbates the already existing disparity in number of school days in each semester.*

Mr. Nelson introduced the item and provided a brief overview, stating that this is on the agenda at this time as a study item and will return at the following meeting for adoption. Typically, the last day of school is the Thursday leading up to the Memorial Day holiday weekend, however this proposed schedule has a bit of an oddity whereby a full week separates the last day of school with the Holiday. Great care is given to maintaining consistency in the teaching days in the number of teaching days in each of the four grading periods, especially important at the high school level. After considering options, it was decided to propose this schedule.

There were no questions posed by the Board.

## **B. Study of Proposed Revisions to Governing Board Policies JKE (Expulsion of Students) and JLF (Reporting Child Abuse/Child Protection).**

Board book information: *The periodic revision of state and federal law often necessitates the corresponding revision of Governing Board policies. This item is presented to permit the Board to review proposed revisions to the following Policies:*

*Policy JKE (Expulsion of Students)* - *Policy JKE is modified to clarify that although a student qualified under the Individuals with Disabilities Education Act (IDEA) as revised in 1997 may not be expelled from school if the student's behavior is related to the child's disability, expulsion may be a consequence of behavior unrelated to the disability.*

*Expulsion may be imposed if as a result of a Manifestation Determination it has been determined that the student's behavior is unrelated to the child's disability. The Manifestation Determination must be held within ten (10) school days of any decision to change the placement of a child with a disability because of a violation of a code of student conduct.*

*The student may be given a change in placement in lieu of expulsion. Expulsion may not result in termination of educational services for a student qualified under the Individuals with Disabilities Education Act.*

*Policy JLF (Reporting Child Abuse/Child Protection)* - *Senate Bill 1291 amended Arizona Revised Statutes section 13-3620 during the most recent legislative session. The enacted changes allow mandated reporters to file reports of child abuse, neglect and abandonment electronically. Additionally, follow-up written reports that were previously required to be submitted within seventy-two (72) hours of calling in reports to the Child Abuse Hotline are no longer a requirement.*

*The Department of Economic Security, Division of Children, Youth and Families, has announced that all mandated reporters may now electronically submit non-emergency reports via a secure online reporting website.*

*Non-emergency reports are those in which a child is not at immediate risk of abuse or neglect that could result in serious harm. Mandated reporters will be able to submit non-emergency reports 24 hours a day without wait times.*

*All reports made via the online website will require the person making the report (reporting source) to provide contact information. A representative from the Child Abuse Hotline may contact the source for additional information, if necessary. This process will make it more convenient to meet the mandated reporting requirements and help ensure child safety.*

*All emergency situations where a child faces an immediate risk of abuse or neglect that could result in serious harm must still be reported by calling 911 or 1-888-SOS-CHILD (1-888-767-2445). If a reporting source is unsure as to whether or not the report is an emergency situation, the reporting source should call the Child Abuse Hotline to make a report.*

*Further communications and instructions for mandated reporters will be announced when the online reporting system is available.*

*Any concerns for the safety of a child due to abuse, neglect or abandonment, must be reported, by:*

*Calling 1-888-SOS-CHILD (1-888-767-2445), TDD: 602-530-1831 (1-800-530-1831), or Submit non-emergency concerns via the Online Reporting Service for Mandated Reporters at [https://www.azdes.gov/dcyf/cps/mandated\\_reporters/](https://www.azdes.gov/dcyf/cps/mandated_reporters/) (effective November 2013).*

Mr. Nelson highlighted the changes as proposed. He stated that the change to JKE relates to the expulsion of special education students, when unrelated to their disability the District must continue providing services. While it is not currently included in the District's policies, it is currently part of practice. Revisions to law now require the inclusion of this verbiage. Mr. Nelson added that Arizona ranks 6<sup>th</sup> in the nation for closing the graduation gap between regular and special education students. He commended Cathy Eiting, Executive Director of Student Services, for the recent significant changes she has made that have benefited the District and its students.

Dr. Barrabee inquired about the inclusion of witnesses at student discipline hearings. Student/family rights and procedures are outlined and included in Literature that is sent home with hearing documents; additionally, the Hearing Officer reviews that information at the beginning of each hearing.

Mr. Nelson stated that the change to JLF relates to changes in Child Abuse reporting procedures. It adds electronic reporting and distinguishes between non-emergency and emergency (immediate risk) reporting.

In response to an inquiry by Mrs. Cozad, Mr. Nelson stated that it is too early at this time to know how the recent dissolution of CPS (Child Protective Services) will further affect procedures currently in place.

These proposed changes are on the agenda as study items at this meeting and it is expected to have them return at the following meeting for approval.

#### **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no Board Member requests. Mrs. Cozad requested a written Friday report on the Grade book discrepancy concerns as expressed during Public Comment. Mrs. Grant requested a written Friday report on the Tax credit donations by school for 2013.

#### **PUBLIC COMMENT<sup>1</sup>**

Mrs. Zibrat described procedures for addressing the Board.

A request for public comment had been submitted; however, the speaker withdrew the request to speak at this time.

**ADJOURNMENT**

A motion was made by Ms. Day that the Board Meeting be adjourned. Dr. Barrabee seconded the motion; and it passed unanimously, 5-0. Mrs. Zibrat declared the meeting was adjourned; the time was 8:56 PM.

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Respectfully submitted,  
Margaret Harris

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Mrs. Zibrat, President

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Date

Approved: 3.25.14