INFORMATION TECHNOLOGY | COMPUTER SCIENCE

REMOTE LEARNING ADDENDUM

MR. LANG | COURSE SYLLABUS ADDENDUM DURING COVID-19 REMOTE LEARNING | FALL 2020

WE'RE ALL IN THIS TOGETHER

Amphitheater District Schools will begin this school year with remote learning until it is safe for students and staff to return to classrooms. Considering our current circumstances, a few things have changed regarding how this class will operate. This addendum is to help clarify some of the differences between remote learning and "in-person" instruction as explained in the syllabus.

Although remote learning is not ideal and we'd rather be in the Computer Lab, it is necessary currently to take care of the health of everyone in our community. Please follow the recommendations to flatten the curve including wearing a mask, washing your hands and staying home. We'll all be on campus together soon!

EMAIL COMMUNICATION

Instructor will be available remotely for students via the Zoom Classes and Google Classroom.

The best way to contact Mr. Lang during Remote Learning is by email (***blang@amphi.com***).

All email communication between teachers and students will be done using the student's District (*@student.amphi.com*) Email Account on the District server. Emails received from students using other or personal email accounts will not be answered.

Students should follow proper email etiquette when emailing instructors. This will include a clear and direct subject line, a professional salutation, proper grammar/spelling/punctuation, and a signature block at the end.

REMOTE LEARNING

A **Google Classroom** will be maintained during the semester; and students may be expected to access and complete assignments on other digital platforms such as **Zoom** and **code.org**.

- **Direct Engagement:** On these days you will check into class via Zoom on time and we will have class during that hour. This will include our class activities and discussions.
- **Google Classroom Learning:** On these days you will check into class at the beginning of the period for attendance on Zoom, and then will conduct the remainder of the period working in the Google Classroom where you will have an assignment or journal entry.

Students will access and complete all assignments online. Check the assignments posted on Google Classroom stream daily for instructions and assignments.

ATTENDANCE: Attendance will be taken the first ten minutes of class via ZOOM. Students who are not on ZOOM at this time will be marked absent. If you do not attend the Zoom Class, you should still check for and complete the classroom assignments.

REMOTE ASSIGNMENTS

Students are responsible for keeping track of due dates and adhering to the due dates.
Students should begin online assignments as soon as they are assigned to allow time for comprehension and to manage the online workload. Waiting to start assignments may cause poor quality of work and preventable stress and anxiety related to school. Create a calendar of due dates.

Students must turn in assignments digitally through the platform designated by their instructor. Google Classroom and code.org are examples of digital platforms used for this program.

Assignments generally will not be accepted after one week (7 days) past due date. The instructor may deduct points for late assignments.

Never EMAIL an assignment to the instructor without discussing it beforehand.

GRADING POLICY   Please review the Syllabus Grading Policy for the categories and points. The Grading during Remote Learning will be the same; with most of the assignments entered under the Professionalism (Zoom) and Class work (Google) categories.

Professionalism	**100 points**	**10%**	
Project-based Assignments	300 points	30%	*Pending (In-Person Learning)*
Class work; reflections	**300 points**	**30%**	
Tests/Quizzes (Mid-Term)	**100 points**	**10%**	
Final Exam	200 points	20%	*Pending (In-Person Learning)*

Depending on the length of Remote Learning period, we may have some online projects or adjust those points once we're in-person.

REMOTE CLASSROOM (ZOOM)   Students need to review the following procedures before participating in the Zoom Classroom Sessions. If you have any questions or concerns regarding the Remote Classroom Sessions on, please email Mr. Lang before the class period meets.

- **Attendance is mandatory.** Camera video must be turned on to verify student attendance. Attendance will be taken at the beginning and end of class.
- Let all family member know that you are conferencing with your teacher and students ahead of time to eliminate noise and potential exposure of private conversations amongst your family.
- Pick a quiet space to conduct zoom sessions (preferably at a table of some sort).
- Have your computer or phone set in a steady place so as not to move constantly.
- Mute your microphone to eliminate background noise (unless asking a question).
- You will still need school materials handy such as paper, pencil, and notebook.
- Do not post any zoom classroom sessions on any social media or any other online sources. The school has not given permission for this and this could result in a referral.
- Eating during Zoom sessions is very distracting for others so please schedule your breakfast, lunch, and/or snacks accordingly.
- Appropriate attire and language are expected during a remote session as it is during class.
- **Stay on topic during class.** Use the chat window for questions and comments that are relevant to class. *The chat window is not a place for socializing or posting comments that distract from the course activities*. If you fill it up with random comments, I will be unable to sort through the information quickly to address students' real questions/concerns about the course.
- Just like in our in-person class, respectful behavior is expected. Consider Zoom a professional environment, and act like you're at a job interview, even when you're typing in the chat

The teacher will be monitoring online activity, but please feel free to email the teacher privately if you see any inappropriate behavior in the virtual classroom.

TECHNOLOGY ISSUES   The District has offered a Technology Survey to identify families that need additional technology resources to be successful while our classes and delivered remotely. Please contact the office if you need a Chromebook or other resources.

Students having issues with accessing online resources and assignments must contact the teacher immediately by phone or email. **It is NOT the instructor's responsibility to troubleshoot computer problems,** *however, notifying the teacher in advance may allow opportunity for extended time to complete assignments despite a technology issue.*