Profile

Bi-lingual in Spanish and English. College preparatory student with focused studies in STEM and real world applications in JTED IT programs. Motivated, personable young professional with experience in community leadership and service. Talent for quickly mastering new technology and facilitating successful team projects. Flexible and versatile – able to maintain a sense of humor under pressure. Poised and competent with demonstrated ability to embrace cultural differences. Thrive in deadline-driven environments. Optimistic outlook.

Skills Summary

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| --- | --- | --- |
| * Project Management
* Report Preparation
* Written Correspondence
* General Organizational Skills
 | * Computer Savvy
* Communication Skills
* Time Management
* Problem-solving Skills
 | * Creative Thinking Skills
* Word-processing 60+ wpm
* Fluent in Microsoft Office
* Proficient in Java, Javascript
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Education

AMPHITHEATER High SCHOOL – Tucson, Arizona
College Preparatory Diploma, May 2020 GPA: 3.89 (unweighted) GPA: 4.35 (weighted) Class rank: 3/237

JTED at AMPHITEATER HS – Tucson, Arizona
Comp-TIA certification, May 2019 GPA: 4.0

Professional Experience

## InTERNSHIPS

* Honors Seminar and Capstone at Amphi HS 2018-2020. Completed 360 internship hours. Resume, interview, professionalism, goal-setting and organizational skills.
* Pima Community College IT Business Development in Tucson, Arizona from August 2019 to present. Shadowing programmers and team leaders in the Pima IT department.
* Nash Elementary School in Tucson, Arizona from January 2019 to June 2020. Facilitating Coding Academies three evenings per week for grades 3-5.

## LEADERSHIP

* Co-Founder of Girls Who Code Club at Amphi HS August 2018. Co-President 2018 to May 2020.
	+ Recruited over 25 members
	+ Developed weekly coding academies for grades 8-12
	+ Developed monthly seminars, Women in STEM, recruiting professionals from University of Arizona and local tech companies (e.g. Raytheon, IBM)
* Link Crew member at Amphi HS from August 2018 to May 2020. Mentoring incoming freshman class into high school culture and resources through special events and guidance counseling services.
* President of National Honors Society at Amphi HS from August 2019 to May 2020. Determine community service projects, mentor younger members, reporting and facilitate weekly meetings.
	+ Recruited 11 new members in 2019-2020 school year.
* Varsity Captain of Girls Volleyball team in 2018 and 2019 seasons.

## COMMUNITY SERVICE

* Unified Partner in Adaptive PE for Special Olympics at Amphi HS from August 2019-December 2019.
* Green Days at Amphi HS from 2017 to 2020. Maintaining a clean, sustainable and beautiful campus.

AWARDS AND ACCOLADES

* Scholastic Gold Key Art Recipient 2019.
* Rotary Youth Leadership Award 2019.
* Academic Scholar 2017-2020

Employment History \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TEAM MEMBER at Starbucks in Tucson, AZ from July 2019 to present. Cashier, barista and maintence.

CAMP COUNSELOR at YMCA Summer Camps in Tucson, AZ from May 2018 to August 2018. Lead youth indoor and outdoor activities, basic first aid and mentoring.