



Richard B. Wilson K-8
MIDDLE SCHOOL STUDENT HANDBOOK



2021-2022

ADMINISTRATION

Principal	Christine Sullivan	csulliva@amphi.com	520.696.5804
Assistant Principal	Tim Ripp	tripp@amphi.com	520.696.5802
Assistant Principal	Stephanie Hayes	shayes@amphi.com	520.696.5808

WILSON K-8 MISSION STATEMENT

The mission of Wilson K-8 School is to empower students to become confident, contributing individuals. The Wilson community will provide a balanced academic foundation in a safe, culturally aware learning environment that enables students to attain their full potential.

WILSON K-8 VISION STATEMENT

Wilson K-8 School is a student-centered educational environment that provides quality academics, instills individual integrity and emphasizes the importance of making positive contributions to society.

WILSON K-8 BELIEFS

- ❖ Wilson K-8 provides opportunities in academic, fine arts, athletics, and extracurricular activities to remain competitive in the 21st century.
- ❖ Wilson K-8 strives to achieve academic and performance excellence every day.
- ❖ Wilson K-8 creates global connections by using collaboration, inquiry, and technology.
- ❖ Wilson K-8 students are young leaders who are respectful, responsible problem solvers in the school and the community.
- ❖ Families, businesses, residents, and employees support the Wilson K-8 learning environment.

It is the expectation and responsibility of all parents, guardians, and students to read, understand, and abide by the rules and protocols set forth in the Student Handbook and Code of Conduct. Please keep all documents for reference and review throughout the year.

PROFILE OF A SUCCESSFUL STUDENT

As you begin your year at Wilson K-8 school, you will find all buildings, classrooms, and facilities in good condition, creating a positive learning environment. Also shaping your school surroundings are your teachers, counselors, office staff, custodians, and cafeteria staff. They are here to assist you in having a successful school year. You, too, share a part in making our school environment run effectively and efficiently. There are many ways to be successful. You can begin by reviewing the rules in this handbook and in the Student Code of Conduct.

Please remember, you are responsible to follow behavioral guidelines at school, on your way to and from school, at your bus stop, and on your bus. Wilson students are expected to always be kind, respectful, responsible, safe and problem solvers.

SCHOOL CALENDAR

School Begins	August 5th
Labor Day	September 6th
Fall Intersession	October 11th-15th
Veterans Day	November 11th
Thanksgiving	November 25th-26th
Winter Break	December 20th- 31st
Martin Luther King	January 17th
Rodeo Vacation	February 24th-25th
Spring Intersession	March 14th-18th
Last Day of School	May 19th

Grading Periods

1 st	August 5th- October 8th
2 nd	October 18th- December 16th
3 rd	January 3th- March 11th
4 th	March 21st- May 19th

SCHOOL OFFICE HOURS

Office hours are 7:00 a.m. to 4:00 p.m. during the school year.

MIDDLE SCHOOL HOURS

M, T, Th, F 8:15 a.m. – 3:30 p.m.

Wednesday 8:15 a.m. – 1:30 p.m.

Students SHOULD NOT arrive earlier than 7:55 a.m. or remain on campus later than 3:50 p.m. unless they are participating in a supervised activity. Middle school students will remain in the courtyard until 8:10.

MIDDLE SCHOOL BELL SCHEDULE

Monday, Tuesday, Thursday, Friday

Wednesday- Early Dismissal

6th Grade		7th/8th Grade		All Grades	
Period	Time	Period	Time	Period	Time
1	8:15-9:13	1	8:15-9:13	1	8:15-8:47
2	9:17-10:10	2	9:17-10:10	2	8:51-9:23
3	10:14-11:07	3	10:14-11:07	3	9:27-9:59
4	11:11-12:04	4	11:11-12:04	4	10:03-10:35
5	12:08-12:34	Lunch	12:04-12:34	5	10:39-11:11
Lunch	12:34-1:04	5	12:38-1:35	6	11:15-11:47
5	1:08-1:35	6	1:39-2:32	1st Lunch or Homeroom/SEL	11:51-12:21
6	1:39-2:32	7	2:36-3:30	2nd Lunch or Homeroom/SEL	12:25-12:55
7	2:36-3:30			7	12:59-1:30

WILSON DRESS CODE

Student dress is the responsibility of the parents and students for the regularly scheduled school day. Amphitheater Public Schools recognize that, within certain limits, each student's dress and grooming is a reflection of personal style and individual preference. District personnel have the responsibility of protecting the health and safety of pupils and maintaining proper and appropriate conditions conducive to learning. The district and school will not interfere with the ability of students and parents to make decisions regarding their personal appearance except when their choices affect the educational programs at a school or the health and safety of others.

The purpose of the student dress code is to encourage students to "dress for success" and to come to school properly prepared for participating in the educational process. Students are expected to observe standards of modesty appropriate for a school setting in their dress, to be clean in appearance, and to wear appropriate footwear for reasons of safety.

Safety standards established for vocational education, physical education, and other lab classes shall be followed. Specific standards for dress and grooming may be established for extracurricular activities by those responsible for supervising such activities.

Some examples of inappropriate dress are:

- Leggings/spandex are not to be worn alone. They can be worn with shorts, skirts, or a long shirt or sweatshirt that must cover the buttocks.
- Shoulder straps less than two inches wide.
- Clothing exposing midriff (shirt must cover midriff when arms are raised) or upper torso (no visible cleavage).
- Skirts that are less than mid-thigh length when seated.
- Shorts not appropriate in length. The minimum length is 3 inches of "leg" on the shorts, measured from the in-seam.
- Bare or socked feet without shoes.
- Shoes with heels or soles higher than two inches.
- Pants that drag on the ground and/or do not fit in the waist.
- Anything worn that displays references to illegal or controlled substances (including tobacco, alcoholic beverages) or references to violence (guns, knives etc.).
- Any combination of clothing which, upon guidance from law enforcement agencies, is considered gang related (these may change) i.e., bandanas, hair nets, metal belt buckles with gang monograms, dangling belts or chain accessories, slippers, etc.
- Sexually suggestive fit or provocative wording or images.
- Anything worn which displays symbols which reference hatred, hate crimes, violence, anti-social behaviors or that offends or intimidates.
- Hair that is distracting or disruptive to the educational process.
- Visible clothing considered to be undergarments.

If a student is in violation of the dress code, the principal or designee will ask the student to make an appropriate correction and counsel the student about the potential issues related to the appropriate/inappropriate dress. If the student refuses, the parent/guardian may be notified and asked to make the necessary correction. The principal or designee will take disciplinary action only after the opportunity to comply with the student code has been provided to the student, with the exception of incidents of indecent exposure, in which case disciplinary action will be taken immediately.

Wilson students may not wear hats in the building. Hats worn in violation of this rule will be confiscated and returned to the parent/guardian only.

VISITORS

Visiting parents, guardians, and patrons are welcome on campus. Students are to treat all visitors with respect and courtesy. Amphitheater School Board policy requires **ALL** parents and visitors to sign in at the front office and wear a visitor's badge. School age visitors are not allowed on campus during the school day.

PARENT INVOLVEMENT

Parent/guardian involvement is a critical component for student success. Parents/guardians are encouraged to take an active part in their child's education. We have some specific ways you can help your child achieve success.

Attendance: You can make sure that your child arrives at school every day on time. Students cannot learn if they are not here. Students must arrive at their first period class by 8:30 a.m.

Discipline: You can actively support and enforce our school rules. The rules are clearly specified in this handbook and the Amphitheater Student Code of Conduct, which is given to every student and family.

Homework: You can provide your child with a place to do his/her homework each night. You can help them organize their assignments and provide encouragement along the way. Individual classroom teachers will be glad to answer questions relating to his/her specific homework expectations. If a child has no homework it is suggested they read nightly for 20 minutes.

PTO: Our PTO will be meeting four times throughout the year. These meetings will be held after school in the North Corral starting at 6:00 p.m. They have a number of great activities planned for our students for which they can use your help.

Site Council: Your site council meets regularly. Watch for dates and times. These meetings will be held in the North Corral. The Council helps the principal and staff to shape procedures and approve changes. You are encouraged to share any concerns you might wish to be addressed with the school administration.

Coffee with the Principal: One Friday morning each quarter, parents are invited to the North Corral to have coffee with the administration. This is an opportunity to discuss questions, concerns, or ideas that you have regarding the school.

ATTENDANCE AND TARDINESS

To help ensure accurate attendance records and to help protect the safety of your child please call the attendance line 696-5915 by 9:00 a.m. on any day your child will not be able to attend school or will be late. If we do not receive your call, we will call you to verify that your child is absent.

If you know in advance that you will be out of town and leaving your child in the care of someone else, please come to the office and fill out the required form. This is for your child's safety.

When students are tardy, they must report to the office to obtain an admit slip before going to class. A student is tardy unless he/she is in class by 8:15 a.m. A written excuse needs to accompany the student on the day they are tardy or be turned into the office by the following day to excuse the tardy.

If you have any other questions, please contact the Wilson K-8 School Office at 696-5800.

Absence from School

Regular attendance is key to the academic success of a student in any school program. Students should remain out of school only when absolutely necessary.

Excused absence defined: Any absence due to illness, death in the family, religious observance, accident, or other unusual circumstance, will be excused provided:

- A telephone call from the parent or guardian is received in the school office within 24 hours of the student's return to school after an absence.
- Prior teacher and administrative approval is given for missed classes to attend relevant activities.

Missed Work

It is the student's responsibility to check with each teacher, including specialists, for work that was missed during an excused absence.

Excused Tardies = i.e. doctor, dental, or orthodontist appointments (must have a note from a doctor to be excused)

Unexcused Tardies = i.e. over slept, missed bus, car trouble

Unexcused Absence = i.e. staying home to babysit, helping to pack

Excused Absence = i.e. funerals, illness, accident, religious observance, or out of town (pre-arranged a week in advance)

If your child has a fever of 100, keep them home. The child must be fever free for 24 hours. If the child is throwing up, keep them home; otherwise, the child should be in school.

Withdrawals

If your child is relocating to an area outside of the Wilson K-8 School boundaries, you must come to the school office and speak with the registrar to withdraw your child from the school.

If your family moves to a new address it is important that you notify the office of your new address and phone number.

Classroom and Office Phones

School phones are available for student use with teacher permission in emergencies. **Students are not permitted to use cell phones while on-campus. Cell phones should be stored in the student's locker or backpack during the school day.**

Dismissal Procedures

We are committed to your child's safety. Middle school students will be supervised as they board buses.

REMEMBER

All students are required to bring a note from home and bring it to the office when they:

- Leave the campus with anyone other than a parent or guardian.
- Ride a different bus or different stop; this note needs to be stamped by the office and presented to the bus driver in order to board.

Leaving School Campus Early

Please try to make appointments outside of the school day. If a student must leave the campus for any reason, the student must report to the Attendance Office in the office. The necessary procedures are as follows:

- The parent/guardian must sign out and pick up the student in the front office.
- **Pick up within 15 minutes of the end of the school day is not possible due to classroom disruption and office congestion.**
- Middle school students must be signed out by a parent. Students may sign themselves in if they arrive late or are returning from an appointment.
- **Please try to avoid picking up students during their lunch period. If it is necessary, please allow extra time for the student to be located and sent to the office.**

We cannot allow your child to go home with anyone not designated on the registration card. A note from the parent must be submitted to the office that day if any changes are to be made.

Parking Lot Procedures

As you know, there is nothing more important than student safety on a school campus. We ask for your help in making our parking lot a safer place. Please take a few minutes to read these important reminders:

- When entering the parking lot, reduce your speed. Always watch for children and be cautious.
- Students should never be picked up or dropped off in the parking lot.
- Parents should remain in vehicles and drive slowly through the curbside loop OR park their car in a designated parking spot and escort their student safely to the building.
- The south bus loop is for Elementary School buses only. At no time should cars be parked in the bus loop.
- At no time should vehicles be parked in non-designated parking spots. Please do not create curbside parking..

- At no time should cars be parked in the drop-off or pick-up lane. These lanes are meant for continuous movement of cars. . **DO NOT LEAVE YOUR CAR.**
- Students should only enter and exit vehicles on the curbside when vehicles are in the drop-off/pick-up lane. Walking around a vehicle is dangerous, as it puts students in the traffic flow of passing vehicles.
- Please stay off your cell phone while using the drive line. This is a serious safety issue for staff and students.

If you have other family members assisting you in transporting your students, please take a few minutes to share these guidelines with them. We see a number of high school-aged students dropping off younger siblings, so this would be an important group of drivers that needs this information.

ACADEMICS

Report Cards are mailed home at the end of each quarter. Throughout the school year grades can be checked online through Parent/Student Portal: Go to <https://www.amphi.com/Domain/357> and click on the Parent/Student Portal link. Passwords can be obtained from the Registrar by emailing tebeler@amphi.com.

HONOR ROLL AND STUDENT OF THE QUARTER

Students will be recognized by Principal's Honor Roll (4.0) and Wrangler Honor Roll (3.5-3.9) Two students will be selected by each classroom teacher for recognition. No student should be selected more than once a year. These will be handed out during the class the student is in.

HOMEWORK

Students are responsible for completing homework. In the case of an absence, students need to check online and/or speak to their teacher to get the work missed.

SCHOOL POLICIES

Any Wilson K-8 staff member, from teacher or administrator to secretary or cafeteria worker has the authority and the responsibility to correct the behavior of any student.

STUDENT RESPONSIBILITIES AND EXPECTATIONS

In addition to the district requirement that students follow the Amphitheater Public Schools Student Code of Conduct, Wilson K-8 promotes a positive middle school experience by encouraging proper behavior through the teaching of expectations.

POSITIVE BEHAVIORAL INTERVENTIONS SUPPORT (PBIS)

The staff and students of Wilson K-8 will practice Respect and Responsibility at all times. Developing responsible behavior is the primary concern of Wilson K-8. This approach focuses on positive planning in order to develop social emotional competencies. The strategy of having students develop verbal and written behavior plans puts the responsibility and accountability for their behavior in their hands. Our expectations are that everyone will demonstrate respectful and responsible behavior while on the Wilson K-8 campus.

The entire staff endorses PBIS (Positive Behavioral Intervention Support). PBIS focuses on learning how to behave using a positive support system. Our student handbook exemplifies PBIS:

Be Respectful; Be Responsible; Be a Problem Solver, Be Safe, and always Be Kind.

Responsible students demonstrate the following behaviors...

- follow school rules or codes of conduct.
- accept the results of their actions.
- solve problems themselves in addition to asking for help from others.
- meet deadlines and due dates (even when absent).
- help others in class when asked.
- encourage cooperation and model good learning habits.
- work independently.
- learn from their mistakes as well as those of others.
- independently set goals and monitor progress.
- are polite, nice, and respectful to adults and peers.

Students that are caught demonstrating these behaviors will be awarded with a Wrangler Card. Cards will be put in a container within the homeroom classroom. Once per week, a Wrangler Card will be drawn. Students' names will be read on the announcements and the student will be able to choose a prize from the PTO prize box during their lunch period.

Wilson K-8 – Wrangler Code

	Be Respectful	Be Responsible	Be Safe	Be a Problem Solver
Hallway Stairs	<ul style="list-style-type: none"> · Use quiet voices · Be mindful of students working · Follow adult directions 	<ul style="list-style-type: none"> · Arrive promptly at your destination · Clean up after yourself and others · Walk directly to class · ID and lanyard around your neck – not in pocket 	<ul style="list-style-type: none"> · Walk in hallway and stairs · Keep your locker locked (MS only) · Keep your combination a secret (MS only) 	<ul style="list-style-type: none"> · Pick up your litter · Use most efficient route to your destination
Classroom	<ul style="list-style-type: none"> · Believe in yourself and others · Follow directions from the teacher · Use positive manners · Be inclusive not exclusive 	<ul style="list-style-type: none"> · Put forth your best effort · Follow all code of conduct and handbook regulations · Pick up after yourself or classmates 	<ul style="list-style-type: none"> · Keep hands and feet to yourself · Help classmates in drill situations · Follow drill instructions · Walk at all times 	<ul style="list-style-type: none"> · Try more than one way to solve a problem · Ask a friend for help · Help mediate or diffuse a situation · Persistence · Diligence
Playground Fields Courts	<ul style="list-style-type: none"> · Use good sportsmanship · Include others who want to participate on the fields · Use appropriate language 	<ul style="list-style-type: none"> · Clean up after yourself and others · Use positive manners 	<ul style="list-style-type: none"> · Report issues of physical or emotional safety · Follow game and safety rules · Walk in the courtyard 	<ul style="list-style-type: none"> · Encourage others to be friendly, helpful and polite · Help mediate or diffuse a situation
Cafeteria (NMPR)	<ul style="list-style-type: none"> · Include others at your lunch table · Wait in line for your turn (Don't cut in front) 	<ul style="list-style-type: none"> · Use Positive Manners · No food outside NMPR · Clean up after yourself and others without being asked 	<ul style="list-style-type: none"> · Stay seated until completely finished · Use an appropriate voice level · Walk at all times 	<ul style="list-style-type: none"> · Pick up trash – even if it is not yours · Help mediate or diffuse a situation
Technology	<ul style="list-style-type: none"> · Be careful and gentle with devices · Return devices neatly and to the correct places when done 	<ul style="list-style-type: none"> · Keep login private · Keeps food and drinks out of lab · Use personal devices (phones/earbuds) during approved times 	<ul style="list-style-type: none"> · Log off · Don't share personal information · Use appropriate websites 	<ul style="list-style-type: none"> · Help others · Stay on task
Bathroom	<ul style="list-style-type: none"> · Respect others privacy · Keep the bathroom clean 	<ul style="list-style-type: none"> · Always have a pass · Flush the toilet · Wash your hands · Throw away paper towels · Socialize outside bathroom · Return promptly to class 	<ul style="list-style-type: none"> · Use equipment appropriately · Walk at all times · Play or horse around on playground or fields · Report problems 	<ul style="list-style-type: none"> · Seek nurse's help when necessary
Bus and Parent Pick Up Areas	<ul style="list-style-type: none"> · Walk at all times · Keep hands, feet, and objects to yourself 	<ul style="list-style-type: none"> · Have belongings ready and with you · Stay in your designated pick up area No food or drinks 	<ul style="list-style-type: none"> · Be considerate of the bus driver, the bus, and others · Follow all adult directions · Do not climb or jump around while waiting 	<ul style="list-style-type: none"> · Make good choices about who to sit by on the bus

TARDY POLICY

Consequences for excessive tardies can include but are not limited to:

- Lunch detention and an after school detention
- 2 days lunch detention and/or 2 days after school detention
- A day in-school suspension
- Parents are notified in writing if there is a problem with tardies.

IDENTIFICATION CARDS

- Students are required to wear a lanyard around their neck with their ID card attached at all times.
- ID cards are not to be altered in any way.
- Failure to wear ID will result in 1 day of lunch detention.
- Lost or damaged ID's may be replaced in the office for a \$5.00 replacement fee.

LOCKER INFORMATION

- Lockers are subject to search at any time
- Don't give your combination to anyone
- Keep your locker locked
- Don't share lockers
- No stickers allowed

FORGERY/PLAGIARISM

Forgery is signing or copying another person's signature falsely on a document.

Plagiarism is the act of copying another person's original writing or ideas without acknowledging the source. For example: Copying and pasting work from the internet and turning it in as yours is considered plagiarism.

PROHIBITED ITEMS

Items that are deemed disruptive to the learning environment should not be brought to school. They include, **but are not limited to** the following:

- Portable electronics (iPods, cameras etc.)
- Baseballs/Softballs, Golf Balls, Rubber Balls etc.
- Card Collections
- Toys, Water Balloons
- Gum
- Laser light items
- Balloons, flowers

CELL PHONE POLICY

If cell phones are brought to school, they are to be **turned off** during the academic day. Cell phones used without teacher permission will be taken if they are seen, used or ring at any time during the day. Confiscated phones must be picked up by a parent or guardian. Wilson K-8 is not responsible for loss or theft of cell phones that are brought to school.

BRING YOUR OWN TECHNOLOGY DEVICE

Students will log into the school network using their own credentials. The Children's Internet Protection Act is a federal law which requires the district to "block" inappropriate searches/sites from students when logged into the school network.

COMPUTER USAGE

- Computer usage is for educational purposes only
- Do not harm, modify or destroy hardware or software
- Information stored on student accounts is not considered private
- Violations may result in closing student accounts

LOST & FOUND

Items found or left at school will be sent to the lost and found in the cafeteria. Articles not claimed are donated regularly to the Amphi Foundation.

DANCE GUIDELINES

- Only Wilson K-8 students may attend.
- Dance tickets may be purchased during lunch hours or at the door.
- The school dress code will be enforced for students attending school dances.

SPIRIT WEEK/ASSEMBLY GUIDELINES

- The school dress code will be enforced. Hats may only be worn if they apply to the theme of the spirit day.
- Body paint is not allowed.

During the assembly

- Backpacks must be placed along the outer walls.
- Be a good audience member.
- Students must stay seated with their class.
- All school expectations will still be enforced.
- Discipline issues during the spirit week, may result in the loss of the privilege of assembly attendance.

VISITORS TO CAMPUS

Non-Wilson K-8 students may not accompany Wilson K-8 students to school.

LUNCH

- Students may eat lunch inside the cafeteria or in the courtyard only. Food is not permitted in other areas including classrooms.
- Students may go to the upper field or courtyard after they eat. Food and drinks may not be taken out to fields or basketball courts. Water bottles are permitted.
- Students are responsible for cleaning up their garbage. Students that fail to do so will be assigned community service.

STUDENT SERVICES

GUIDANCE & COUNSELING SERVICES

- Counselors are available to discuss academic, personal, teacher, or peer concerns with students or parents.
- Any student who needs to consult a counselor must have a pass from his/her teacher or the counselor.

HEALTH SERVICES

Wilson has a full-time Registered Nurse and a part-time Health Assistant from 7:30 a.m. until 4:00 p.m., Monday through Friday. If a student is not feeling well he/she should:

- Before coming to the Health Office, tell the teacher or monitor on duty and ask for a pass to the Health Office.
- Students should not have any form of medication (prescribed or over-the-counter) in their possession at school.
- The Nurse will call parents if the student needs to be picked up. *Students should not call or text parents from their cell phone to come pick them up.*

TRANSPORTATION

Bus Stop Behavior

- At bus stops, students are bound by the same code of conduct that applies at school.
- Students are to respect other people's property while waiting at bus stops.

Bus Consequences

If passenger rules are not followed, the driver has the authority to administer consequences based on the severity of the disruption. Consequences include but are not limited to: verbal warning or seating assignment. Flagrant safety violations could result in suspension of riding privileges or other student discipline.

SCHOOL SAFETY

BULLYING, INTIMIDATION, THREATS AND HARASSMENT, ALCOHOL, TOBACCO, AND DRUGS ARE COVERED IN THE STUDENT CODE OF CONDUCT.

FIRE DRILL PROCEDURES

Fire drills should be taken seriously. When you hear the fire alarm:

- Follow the teacher's directions
- Move quickly, quietly, and safely to assigned areas and listen for further instructions.
- Elevators are not to be used.

LOCK DOWN PROCEDURES

- In the event of a lock down, students will receive directions from school staff.
- Students in class will remain in the classroom and instruction will continue.
- Students outside will be directed to a designated area.

ACTIVE-THREAT PROCEDURES

- In the event of an active threat staff and students will be given as much information and guidance as possible.
- Students will be trained to **Stop, Look, Listen and Think** as well as **Run, Hide, or Fight**.

SPORTS

It is the purpose of the Wilson after school sports program, in cooperation with the Northwest Athletic Conference, to provide opportunities for middle grade students to learn, develop, and improve their athletic skills. **The emphasis will be placed on participation rather than "winning at all costs."**

PARTICIPATION REQUIREMENTS

- Have a physical form completed by a doctor.
- Have a signed permission form completed by the parent/guardian.
- There will be an activity fee for each season.
- Must be picked up no later than 5:30 pm after practice (failure to comply with this request may result in a removal from the team).

ELIGIBILITY FOR SPORTS

- Minimum GPA of "C" (2.0 or higher)
- No grades of "F" or "U".
- Students who receive an "F" or "U" or have a GPA lower than a 2.0 on the report card will be ineligible for a minimum of 5 weeks. Grades for all students will be checked at 4 ½ weeks. At that time students who were ineligible can become eligible provided they have met the requirements. Their eligibility will start on the following Tuesday in the 5th week of the quarter.
- A student who is suspended, in or out of school, will not be allowed to participate in after school sports on any days of the suspension.
- Eligibility requirements follow you from quarter to quarter and school to school. That means a 4th quarter report card affects the next school year's first season eligibility, including HIGH SCHOOL.

Please contact our Athletic Director, Alex Smith with any questions about sports. asmith@amphi.com or 696-5901

The athletic packet and physical form can be found on our website under the athletics heading. Sports fees can be paid in our front office or online using InTouch (student fees) which is found under quick links on the main Wilson webpage.