

Attendance Absences Line is

520-696-3908

The Attendance Absence Line is available 24 Hours to leave a voicemail for all absences, late arrivals and early release requests.

Please call the Attendance Absence Line to:

- Report or excusing an absence
 - Note: Absences must be excused within 24 hours from the date of the absences. No absences will be excused after 24 hours.
- Reporting or excusing a tardy or late arrival.
- Requesting an **Early Release Pass**
 - Please call at least 1 hour prior to the requested time of release. We need time to deliver the pass in a timely manner, as the student may be in PE, at lunch or in between classes.

PASSES WILL NOT BE ISSUED 30 MINUTES PRIOR TO THE END OF THE SCHOOL DAY

Testing Days: Passes will not be issued during school testing (ACT, AZ Science, ACT Aspire, AP Exams or Final Exams) to protect the student's testing environment. During testing days, students needing to leave campus will only be able to sign out during passing periods.

Athletics: Athletes cannot have any unexcused absences on game days. The following 3 steps must be completed for absences on game days:

4. Any absence on game days must be excused by a parent / guardian.
5. If a student arrives late to school, they must sign-in at the attendance office.
6. If a student must leave campus for an appointment, they must sign-out when leaving and sign-in upon returning to campus.

Failure to complete all 3 steps will result in the student not being eligible to participate in that day's competition.