



STUDENT DROP OFF/PICK UP PROCEDURES 2020-2021

****WE ARE CHANGING THE WAY WE CONDUCT DROP OFF/PICK UP OF STUDENTS****

Buses will be entering at the south entrance of the south parking lot. **ONLY** buses will enter into the fenced area of the campus. Pick-up/Drop-off is along the curbed sidewalk immediately in front of the school for Grades PreK thru 2nd, and right in front of the big north playground for Grades 3rd thru 5th. Please **ALWAYS** yield right of way to buses and **DO NOT** follow buses into the fenced area.

STUDENTS MAY NOT BE DROPPED OFF OR PICKED UP IN THE PARKING LOTS!

There will be NO parking allowed in the south parking lot during Drop-off and Pick-up. Please, consider **only** using the drop-off and pick-up lanes, thus avoiding a gathering of people waiting for their children. If you walked from home or biked from home to pick up your child, please wait just on the school side of the Painted Sky Marquee. *Note: The parking spaces to the far east row of the north lot are staff parking ONLY.*

- The parking lots are designed for **ONE-WAY TRAFFIC ONLY**. The ENTRY and EXIT signs are posted at each driveway.

Kinder – 2nd grade will be dropped off/picked up at the south lot drop off/pickup location.

3rd – 5th grade will be dropped off/picked up at the north lot drop off/pick up location.

Note: If you have a K-2 student that has a sibling in 3-5, the older sibling will be dropped off/picked up at the south lot location with their youngest sibling.

- **DROP-OFF:** The gates open at 8:25 AM. **DO NOT drop off your child prior to 8:25.** Students are to go directly to their class when they are dropped off. When dropping students off, please pull up as close to the supervising staff as possible. After 8:50 AM, students **MUST** be walked in and signed into school.
- **PICK-UP:** Kindergarten and First Grade students are dismissed at 3:10 PM. All other students are dismissed at 3:15 PM. As cars pull up, students will be called to a colored dot on the sidewalk to wait for their ride. Once the vehicle gets to the designated spot, students will enter on the sidewalk side of the car.
- **RAINY WEATHER:** If it is **raining heavily and/or lightning** we will NOT dismiss students at the curb until the rain and lightning has subsided.

Please use the following template to print your child's first and last name in LARGE BLOCK LETTERS using a black marker. Families with multiple children list last name only. Place name card on passenger side of front dash so staff members can see it. **Thank you for your cooperation!**

Please, use this map to help you know where you will be dropping off and picking up your child/ren.
Note: If you have a K-2 student that has a sibling in 3-5, the older sibling will be dropped off/picked up at the south lot location with their youngest sibling.



Please use the following template to print your child's first and last name in LARGE BLOCK LETTERS using a black marker. Families with multiple children list last name only. Place name card on passenger side of front dash so staff members can see it.



Student's first and last name in LARGE PRINT.

Teacher/Grade of student