

## **SPEECH/LANGUAGE PATHOLOGY ASSISTANT**

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### **QUALIFICATIONS**

#### **A. REQUIRED**

- Bachelor's degree in Speech/Language Pathology or completion of an approved training program for Speech/Language Pathologist Assistants or the equivalent from a Nationally or Regionally accredited college or university that meets the requirements of ARS 36-1940.04
- Ability to obtain Arizona State Licensure as a Speech/Language Pathology Assistant within 60 days of initial employment

#### **B. DESIRED**

- Master's degree in Speech Pathology
- Experience in an educational setting
- Knowledge of special education law, theories and practices
- Basic sign language skills
- Bilingual skills

### **SUMMARY**

Assists in the overall provision of services for Speech and Language as directed by the supervisor of the program. The Speech/Language Pathology Assistant complements the Special Education Department's Speech and Language Division in the performance of duties.

Reports to: Appropriate Administrator

### **ESSENTIAL FUNCTIONS**

- Under the direct supervision of the Speech/Language Pathologist, assesses, diagnoses and evaluates students suspected of having speech and language difficulties
- Assists with the provision of pathological remediation and therapy of speech and language problems
- Integrates several sources of information into an assessment and remediation plan for students on an individual basis
- Assists with the development of Individualized Education Program
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district-wide educational advancement in 21<sup>st</sup> Century Skills.
- Integrates knowledge and skills that are relevant to the 21<sup>st</sup> Century
- Performs related duties, as required

### **MENTAL AND PHYSICAL REQUIREMENTS**

- Ability to multi-task in an office setting
- Ability to communicate clearly both verbally and in writing
- Ability to concentrate for extended periods of time
- Ability to remain seated for extended periods of time
- Ability to prioritize and organize

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- Ability to exercise judgment in accordance with established procedures
- Ability to work in small, cramped or confined spaces
- Ability to use office equipment such as telephones, computers, copies and printers
- Ability to apply strong statistical and analytical skills for documents and data
- Ability to meet deadlines and time constraints
- Ability to communicate with district personnel at all levels
- Ability to understand and carry out complicated written and verbal instructions
- Ability to work alone and as part of a team
- Ability to handle extended work hours and problem situations
- Ability to evaluate written material
- Ability to calculate
- Ability to instruct, present and communicate in group settings
- Ability to see and hear at a normal range, with or without reasonable accommodations