

# WORK-BASED LEARNING STUDENT OVERVIEW



MajorClarity supports districts in preparing career-ready students by connecting them with business and service-oriented work experiences in their local communities.

Work-Based Learning gives students opportunities to use the knowledge and skills they have acquired through traditional classroom learning in an authentic workplace environment.

Students conduct research on available work opportunities in the area, and assess their employment eligibility for positions of interest.

★ **Legacy Real-Estate Technician** ✓  
Hegmann, Beier and Konopelski Group - Cumberland, VA  
**Amount:** \$9.50/hour

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★ **Retail Engineer** ✓  
Hegmann, Beier and Konopelski Group - Roanoke, VA  
**Amount:** \$9.00/hour

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☆ **Design Engineer**  
Hegmann, Beier and Konopelski Group - Bassett, VA  
**Amount:** \$14.75/hour

**Administrative and Office Specialist**

**Description**  
ROLE AND RESPONSIBILITIES Clerical duties with records management in the college library archives. This training would give the student an opportunity to learn about a career which could lead to ...

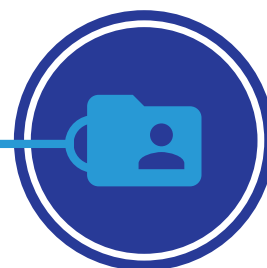
**Cluster**  
Business Management and Administration

\$14.75/hour  
Bassett, VA  
Grades 8, 10, 11, and 12 are eligible.  
Does this opportunity sound interesting to you?  
[Click here to start your application](#)

The application process begins with a click.

Use the document builder to create or revise a pre-formatted resume, or upload a pre-existing one.

Compose, edit, or upload a cover letter.



## Resume

**AUDREY L. JOHNSTON**  
Energetic team player looking to gain experience in teaching, training, and running small business operations.

**EXPERIENCE**

**MajorClarity**  
Richmond, VA  
Jul 2016 – Sep 2017

**Customer Success Manager**  
Helped new customers succeed by facilitating training sessions, building relationships, and answering questions about product implementation.

**Whole Foods Market**  
Charlottesville, VA  
Jul 2014 – Jul 2016

**Supervisor**  
Organized a team of customer service associates, managed team performance and guest experience, problem-solved difficult situations, educated consumers about product offerings, promoted sales.

**EDUCATION**

**University of Virginia**  
Charlottesville, VA  
Aug 2008 – May 2012

**BA in Business Administration**  
GPA 3.6

**SKILLS**

**Performing Arts**  
Baton twirling, juggling, tossing fire, dance, choreography, instruction

**Business Management**  
CRM, change implementation, project management

**CONTACT**  
audrey@majorclarity.com  
555-555-1000

Add Cover Letter

Label

Body

[Save](#)



## Questionnaire

Respond to a series of employer-provided questions about candidate compatibility and interest in the role.

Why did you select our business?

Your response

How would you describe yourself?

Your response

What do you hope to learn in your internship?

Your response

What is one weakness you have? Explain how to work to improve this so that it does not hinder your work.

Your response

Upon guardian approval, interviews can be arranged to take place virtually or in-person on school premises.



## Interview



## Offer

A successful student application process will conclude with a WBL opportunity offer from the employer.