

Student Signature Form

Ironwood Ridge High School

School Year

Club Name: _____

Sponsor: _____

Account #: _____

A duly convened meeting of the _____ was held on _____
(name of organization) (date)

at _____ o'clock am pm.
(circle one)

Number of members present: _____ ROSTER ATTACHED
(number)

For the school year noted above, the following officers were (circle one):

- 1) Elected
- 2) Temporarily appointed (signature acceptable for only one month)
- 3) Introduced as elected by popular vote of student body

*Justification for appointment: _____

Approved by Principal: _____ Date: _____
(Signature)

Approved by Student Government: _____ Date: _____
(Signature)

Officers:

President: _____
(Print Name) (Signature) (ID#)

Vice-President: _____
(Print Name) (Signature) (ID#)

Secretary: _____
(Print Name) (Signature) (ID#)

Treasurer: _____
(Print Name) (Signature) (ID#)

POLICIES AND PROCEDURE ACKNOWLEDGMENT

I have read the information enclosed and agree to comply with the Policies and Procedures outlined in this Amphitheater Public Schools Student Activities manual.

School Year:

School: Ironwood Ridge High School

Club Name: _____

Sponsor Name (Please Print): _____

Sponsor Signature: _____

Date: _____

Principal Signature: _____

Date: _____

Original to be received in Employee Records by September 15

(Name of Club) (Club Acct #) Meeting Minutes Today's Date: _____

Meeting Called to Order at: _____ (time) by _____

1) Roll Call (attach a list of members present; print and then sign name)

2) Agenda Attached: **Motion to Approve Agenda:** _____ **Seconded by:** _____

Discussion: _____

Vote: ____/____/____

3) **Motion to Approve Prior Meeting Minutes:** _____ **Seconded by:** _____

Discussion: _____

Vote: ____/____/____

4) Treasurer's Report Attached: _____ **Motion to approve:** _____ **Seconded by:** _____

Discussion: _____

Vote: ____/____/____

5) Committee Reports by Committee Chair: (a brief synopsis of most recent events, include pros/cons) _____

6) Old Business Discussions: _____

7) Individual Motions for New Business:

a. Agenda Item: _____

Motion made by (club member's name) _____ **to** (i.e. start an event, purchase items, to reimburse etc.) _____

Seconded by: _____

Discussion: _____

Vote count in favor/opposed/abstain: ____/____/____

b. Agenda Item: _____

Motion made by (club member's name) _____ **to** (i.e. start an event, purchase items, to reimburse etc.) _____

Seconded by: _____

Discussion: _____

Vote count in favor/opposed/abstain: ____/____/____

c. Agenda Item: _____

Motion made by (club member's name) _____ **to** (i.e. start an event, purchase items, to reimburse etc.) _____

Seconded by: _____

Discussion: _____

Vote count in favor/opposed/abstain: ____/____/____

Meeting Adjourned at: _____ (time)

Club Officer Signature

Club Advisor Signature

Print Name	Signature
1.	(President)
2.	(Vice President)
3.	(Secretary)
4.	(Treasurer)
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