

Student Signature Form

Ironwood Ridge High School

School Year _____

Club Name _____

Sponsor _____

Account # _____

A duly convened meeting of the _____ was held on _____
(name of organization) (date)

at _____ o'clock am pm
(circle one)

Number of members present _____ Roster Attached
(number)

For the school year noted above, the following officers were (circle one)

1. Elected
2. Temporarily appointed (signature acceptable for only one month)
3. Introduced as elected by popular vote of student body

*Justification for appointment _____

Approved by Admin/Asst Principal _____ Date _____

Approved by Student Government _____ Date _____

Club Officers:

President _____
(print name) (signature) (date)

Vice-President _____
(print name) (signature) (date)

Secretary _____
(print name) (signature) (date)

Treasurer _____
(print name) (signature) (date)

POLICIES AND PROCEDURE ACKNOWLEDGMENT

I have read the information enclosed and agree to comply with the Policies and Procedures outlined in this Amphitheater Public Schools Student Activities Manual.

Club Name _____

Sponsor Name (please print) _____

Sponsor Signature _____

Date _____

Admin / Asst. Principal Signature _____

Date _____



IRONWOOD RIDGE HIGH SCHOOL

Meeting Minutes

Today's Date: _____

(Name of Club)

(Club Acct #)

Meeting Called to Order at: _____ (time) by _____

- 1) Roll Call (see attached list)
- 2) Agenda Attached: **Motion to Approve Agenda:** _____ **Seconded by:** _____
Discussion: _____
Vote: ____ / ____ / ____
- 3) **Motion to Approve Prior Meeting Minutes:** _____ **Seconded by:** _____
Discussion: _____
Vote: ____ / ____ / ____
- 4) Treasurer's Report Attached: _____ **Motion to approve:** _____ **Seconded by:** _____
Discussion: _____
Vote: ____ / ____ / ____
- 5) Committee Reports by Committee Chair: (a brief synopsis of most recent events, include pros/cons) _____
- 6) Old Business Discussions: _____

7) Individual Motions for New Business:

- a. Agenda Item: _____
Motion made by _____ (club member's name) **to** (i.e. start an event, purchase items, to reimburse, etc)

Seconded by: _____
Discussion: _____

Vote count in favor/opposed/abstain: ____ / ____ / ____

- b. Agenda Item: _____
Motion made by _____ (club member's name) **to** (i.e. start an event, purchase items, to reimburse, etc)

Seconded by: _____
Discussion: _____

Vote count in favor/opposed/abstain: ____ / ____ / ____

- c. Agenda Item: _____
Motion made by _____ (club member's name) **to** (i.e. start an event, purchase items, to reimburse, etc)

Seconded by: _____
Discussion: _____

Vote count in favor/opposed/abstain: ____ / ____ / ____



IRONWOOD RIDGE HIGH SCHOOL

- d. Agenda Item: _____
Motion made by _____ (club member's name) to (i.e. start an event, purchase items, to reimburse, etc)

Seconded by: _____
Discussion: _____

Vote count in favor/opposed/abstain: ____ / ____ / ____

- e. Agenda Item: _____
Motion made by _____ (club member's name) to (i.e. start an event, purchase items, to reimburse, etc)

Seconded by: _____
Discussion: _____

Vote count in favor/opposed/abstain: ____ / ____ / ____

- f. Agenda Item: _____
Motion made by _____ (club member's name) to (i.e. start an event, purchase items, to reimburse, etc)

Seconded by: _____
Discussion: _____

Vote count in favor/opposed/abstain: ____ / ____ / ____

- g. Agenda Item: _____
Motion made by _____ (club member's name) to (i.e. start an event, purchase items, to reimburse, etc)

Seconded by: _____
Discussion: _____

Vote count in favor/opposed/abstain: ____ / ____ / ____

8) **Motion to Adjourn the Meeting:** _____ **Seconded by:** _____

Discussion: _____

Vote: ____ / ____ / ____

Meeting Adjourned at: _____ (time)

Club Officer Signature

Club Advisor Signature



IRONWOOD RIDGE HIGH SCHOOL

Print Name		Signature
1.	(President)	
2.	(Vice President)	
3.	(Secretary)	
4.	(Treasurer)	
5.	(Historian)	
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